

PART 3

Questions 32 through 34 refer to the following conversation with three speakers.

M: Cindy, can you help the _____ for CamTech today? It's supposed to be finished by the end of the week and there's still a lot to do.

W1: I'd be happy to help, but I can't do it today. I have a meeting with a _____ this afternoon.

M: Well, that could easily be handled by any employee. CamTech is one of the _____ and you've worked with them before.

W1: Okay, then. I'll check if someone can cover this meeting for me. Maria, can you come over here?

W2: Yes, what is it Ms. Novak? Mr. Yang?

M: Cindy has an _____ to deal with this afternoon and we're wondering if you could meet one of the new clients this afternoon.

W1: All you have to do is just to _____ them about what they want and how much they're willing to spend.

W2: Okay, just give me any _____ related to them before the meeting.

M: Well, if everything is all set, I'll let Greg, the project manager, know about it right away. He is going to be so relieved.

32. What does the man ask Cindy to do?

- A. Reschedule a client meeting
- B. Arrange the company banquet
- C. Train her assistants
- D. Work on a building design

33. Why does the man want Cindy to do the work?

- A. Because she can save more money than other employees.
- B. Because the deadline is approaching quickly.
- C. Because she had won the award for the excellent design.
- D. Because she has worked for the client before.

34. What will the man likely do next?

- A. Sign the contract
- B. Hire Maria instead of Cindy
- C. Notify another employee about the change
- D. Meet with a new client.

Questions 35 through 37 refer to the following conversation

W: Hi, I just received 24 conference chairs I ordered from your company's website, but two of the chair legs _____. I think there must have a problem with the _____.

M: Oh, I'm really sorry about that. Would you like me to send you the _____?

W: No, that's not necessary. Now that I've seen them, I think 22 chairs will be enough for our needs. So, I think I want _____ for the two chairs.

M: We can do that. I'll refund your money to your account. Meanwhile, I email you a prepaid _____ so you can send the broken chairs back to us.

35. What is the woman calling about?

- A. A damaged product
- B. A late shipment
- C. Travel arrangements
- D. Computer problems

36. What does the woman want the man to do?

- A. Confirm a reservation
- B. Send some replacement parts
- C. Refund a purchase
- D. Return a phone call

37. According to the man, what will the woman receive by e-mail?

- A. A cost estimate
- B. A product brochure
- C. A revised invoice
- D. A shipping label

Questions 38 through 40 refer to the following conversation

W: Charlie, can you take me home after work today? My car is still in the shop.

M: Sorry, I have to leave work early today. I have to go to _____ to pick up Mr. Yamamoto from the Tokyo office. His plane should arrive around three.

W: Oh, well. I guess I can take _____, then. The bus station is not that far from here, right?

M: No, it's only a couple of blocks down Maple Street. Do you want me to give you more _____?

38. What does the woman ask for?

- A. A ride to a place
- B. Help with a report
- C. Directions to the office
- D. Mr. Yamamoto's itinerary

39. Where does the man need to go in the afternoon?

- A. To the woman's house
- B. To Tokyo branch
- C. To the airport
- D. To the bus station

40. What does the man offer to do?

- A. Meet her at the airport
- B. Work overtime tonight
- C. Change the schedule
- D. Give some information