



Name: .....

Class: .....

Date: .....

**Complete the sentences with the words in the box below. Use each only once**

**A**

**job - occupation – work - employment - profession**

1. People in the medical \_\_\_\_\_ work long hours.
2. In order to get a(n) \_\_\_\_\_ as a computer analyst, you need a degree in computer science.
3. Betty has been out of \_\_\_\_\_ since January.
4. \_\_\_\_\_ agencies help people find work in their field.
5. I was asked to write my present \_\_\_\_\_ on the application form.

**B**

**task - course – duty**

1. They were set the \_\_\_\_\_ of cleaning the room after the meeting.
2. It is a nurse's \_\_\_\_\_ to make the patients feel comfortable.
3. Her marks are quite high, so she can choose between a medical or a law \_\_\_\_\_ at university.

**C**

**employer - employee – colleague - assistant – clerk – officer - attendant**

1. The shop \_\_\_\_\_ helped me choose a jumper that suited me.
2. The car park \_\_\_\_\_ is responsible for parking customers' cars.
3. All \_\_\_\_\_ are expected to be at work by 8.30. Our \_\_\_\_\_ insists on it.
4. Jill worked as a(n) \_\_\_\_\_ for a law firm before entering politics.
5. All my \_\_\_\_\_ at the office are friendly.
6. Bob is a senior \_\_\_\_\_ in the armed forces.

## D

### party - crew – staff

1. A member of a political \_\_\_\_\_ gave a speech in the town centre last night.
2. The teaching \_\_\_\_\_ at our school have formed a basketball team.
3. The search \_\_\_\_\_ had no luck in finding the missing child.
4. The ship's \_\_\_\_\_ served drinks as the ship set sail.

## E

### aim - goal – intention – challenge – success - ambition

1. The Maths problem was a(n) \_\_\_\_\_ and took me over an hour to solve.
2. The \_\_\_\_\_ of environmental organisations is to stop environmental destruction.
3. People with \_\_\_\_\_ will always try to achieve their \_\_\_\_\_.
4. Their first album was a great \_\_\_\_\_ and sold two million copies worldwide.
5. I have no \_\_\_\_\_ of changing my plans for tonight.

## F

### achieve - fulfil – cope – deal – face - succeed

1. John \_\_\_\_\_ in convincing his boss to give him the day off.
2. He doesn't \_\_\_\_\_ with crisis situations very well.
3. Despite his health problems, Joe \_\_\_\_\_ his ambition to play in the local football team.
4. The Johnstons are \_\_\_\_\_ financial difficulties after Mrs Johnston lost her job.
5. Kim put a lot of work into her project and \_\_\_\_\_ excellent results.
6. During his career as a teacher, he has \_\_\_\_\_ with students from different backgrounds.

## G

### **manage - run – operate – undertake**

1. You have to read the instructions carefully before you \_\_\_\_\_ the photocopying machine.
2. Brett couldn't find experienced staff so he \_\_\_\_\_ his business on his own for a few months.
3. Kate was supposed to \_\_\_\_\_ the training of the new staff.
4. The company is \_\_\_\_\_ by two people who share the responsibilities.

## H

### **skills - qualities – qualifications – experience**

1. To get the job you must have three years' \_\_\_\_\_ in telecommunications and the necessary \_\_\_\_\_, one of which is a university degree.
2. Leadership \_\_\_\_\_ are required by a Prime Minister, as well as communication \_\_\_\_\_.
3. Learning to windsurf was a fantastic \_\_\_\_\_!

