INGLÉS CON FABRI

2 Focus on vocabulary

Part A: Match the vocabulary to the definitions.

1.	problem-solving (noun)	a.	the amount of, and speed at which goods or services are produced
2.	flexible (adj.)	b.	work with others to reach a goal
3.	productivity (n)	c.	state exactly what you want or what it is you are talking about
4.	motivate (v)	d.	the way in which you see something
5.	assign (v)	e.	the act of finding answers to difficult situations
6.	perspective (n)	f.	make someone want to do something
7.	collaborate (v)	g.	able to change for new situations
8.	define (v)	h.	give a particular job or task to someone

Part B: Underline the stressed syllable for each of the words in Part A.

1. prob/lem/sol/ving (noun)

2. flex/i/ble (adj.)

3. prod/uc/tiv/i/ty (n)

4. mo/ti/vate (v)

5. a/ssign (v)

6. per/spec/tive (n)

7. col/lab/or/ate (v)

8. de/fine (v)

LIVEWORKSHEETS

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Part C: Complete the following sentences with the vocabulary from Part A.

1. At the beginning of a project, it's very important to _____ your goals to the team so everyone understands what the aims are.

2. When employees are stressed or unhappy, it can seriously affect the _____ of a company.

3. There are always going to be difficulties with any job and a good manager should have good _____ skills.

4. In any team, there will be different points of view and it's a good idea to try and understand the _____ of everyone on the team.

5. A team leader should generally try to _____ tasks on a project based on the skills that each employee has.

6. Although everyone will have different strengths, it's important to try and be _____ about which tasks you will do when working on a team.

7. When several people _____ well together, they can often produce better work than if one person is doing it alone.

8. A good manager should be able to _____ their team to do the best work that they are able to do.