

① Look, read and complete.

To: _____

Subject: My Routine

From: Anne Smith

Send  Attach 

Hi. My name is Anne and this is my routine.

In the morning I _____  and I _____

 by _____  . In the afternoon I _____

 . My favourite part of the day is the evening because I _____

 with my family. Then I always _____   or

 . And you? What do you do?

② Write an email to Anne, telling her about your routine.

To: _____

Subject: _____

From: _____

Send  Attach 