






① Look, read and complete.



To:	
Subject:	My Routine
From:	Anne Smith
Send	Attach 


Hi. My name is Anne and this is my routine.

In the morning I _____  and I _____

 by _____ . In the afternoon I _____

. My favourite part of the day is the evening because I _____

 with my family. Then I always _____  or

_____ . And you? What do you do?

② Write an email to Anne, telling her about your routine.

To:	
Subject:	
From:	
Send	Attach 