



1 Choose the correct verb forms in *italics* to complete the text.

We're all accountants and we ¹*work / are working* for a telecommunications company in the finance department. We ²*sit / are sitting* at our PCs in the office every day and ³*check / are checking* the invoices and payments. But this week is different: we ⁴*attend / are attending* a training course. The company ⁵*currently changes / is currently changing* to a new accounting system, and this week, we ⁶*learn / are learning* all about it. So at the moment, we ⁷*stay / are staying* at a big hotel in the mountains. It's wonderful! When we're at home, we usually ⁸*spend / are spending* the evenings cooking and cleaning for our families. But here, there's an excellent restaurant and we can relax and have a laugh together.

2 Complete the text with the correct forms of the verbs in brackets.

My working day (¹start) _____ with a long journey to the office – usually over an hour on a crowded train. The first event of a typical day is the regular morning meeting. Our managers (²give) _____ updates on the department's progress. After that, it's a long, hard day of work. You can see me at work in this photo – I (³give) _____ a presentation to my colleagues. I often (⁴stay) _____ in the office until 9 or 10pm. But this is the old way. Now, things (⁵begin) _____ to change. Young people (⁶refuse) _____ to work long hours. They (⁷demand) _____ more leisure time and freedom.

