

**1 Complete the phrases below using words in the box.**

it of it a day places over something all in turns something out  
call ..... swap ..... take .....  
go ..... hand ..... first .....

**2 Complete the teacher's instructions.**

Silvia, first of (1) ....., could you (2) ..... out these worksheets, please?  
Thanks. Now everyone, I want you to do the first exercise and we'll go (3) ..... the  
answers when you've finished. If you use pencil, you can rub (4) ..... the answers  
afterwards, and do it again later. Marco, I know you have to leave in a minute, so why don't you  
finish it (5) ..... at home and hand it (6) ..... to me tomorrow?

**3 Complete the last word in each sentence.**

- 1 If you want to talk to Joe, we'll have to swap .....
- 2 After you've used the CD player, remember to put it .....
- 3 Paul, you can't use the computer all the time; you'll have to take it in .....
- 4 I think we've done enough; let's call it a .....
- 5 If you can't do one of the questions, just leave it .....
- 6 As it was our last lesson, the teacher made cakes for the class and handed them .....