

8th Grade
Second Semester / ICT Worksheet

Choose the correct answer from the added options below.

1. What is a primary key in Microsoft Access?

- A. A field that uniquely identifies each record in a table
- B. A field that contains numeric data
- C. A field that is not required to have a value
- D. A field that is used for sorting records

2. Which object in Microsoft Access is used to store and organize data in a structured format?

- A. Query
- B. Form
- C. Table
- D. Report

3. What is the purpose of a Select Query in Microsoft Access?

- A. To add new records to a table
- B. To update existing records in a table
- C. To retrieve specific data based on criteria
- D. To delete records from a table

4. In a Select Query design grid in Microsoft Access, what does the asterisk (*) symbol represent?

- A. The primary key field
- B. All fields from a table
- C. A calculated field
- D. A date field

5. True or False: A Select Query in Microsoft Access allows you to view data from tables without modifying the underlying data.

- A. True
- B. False

6. In a Select Query design grid, what is the purpose of the Sort row?

- A. To group records based on a specific field
- B. To hide fields from the query results
- C. To specify the order in which records are displayed
- D. To filter records based on criteria

7. What is the purpose of the Criteria row in a Select Query design grid?

- A. To specify which fields to display in the query results
- B. To group records based on specific criteria
- C. To filter records based on conditions
- D. To sort records in ascending or descending order

8. Which comparison operator is used to find records in a Select Query where a field value is not equal to a specific value?

- A. =
- B. <>
- C. >
- D. <