

➤ Use the words from the chart to complete the email.

morning / in regards / dear / feel free / inform you / sales / arrive

_____ Mrs. Lewis

_____ to your order, we are glad to _____ that your order will _____ tomorrow _____ around 8 am.

If you have any further questions, _____ contact us any time.

Best regards,

Livy Nowest

_____ Department