

23 Fill in the gaps with one of introductory verbs in the past simple.

- 1) "I didn't take your jacket," he said to her. He _____ taking her jacket.
- 2) "You should go to the doctor's," Mum said to me. Mum _____ me to go to the doctor's.
- 3) "I'll call you next week," she said to him. She _____ to call him next week.
- 4) "I'll set the table for dinner," he said to her. He _____ to set the table for dinner.
- 5) "Let's go for a walk," she said. She _____ going for a walk.
- 6) "Leave, or I'll shoot," the man said to them. The man _____ to shoot them if they didn't leave.
- 7) "Don't forget to feed the cat," she said to him. She _____ him to feed the cat.
- 8) "You broke my CD player," she said to him. She _____ him of breaking her CD player.
- 9) "Don't go near the edge of the cliff," Dad said to them. Dad _____ them not to go near the edge of the cliff.
- 10) "I have stolen the money," Jack said. Jack _____ stealing the money.
- 11) "Give it to Kate please," David said. David _____ me to give it to Kate.
- 12) "Yes, I will meet you outside the cinema," Tom said. Tom _____ to meet us outside the cinema.
- 13) "I've broken your pen. I'm awfully sorry, Jack." David _____ for breaking Jack's pen.
- 14) "Right. I'll take the brown pair." Andrew _____ to take the brown pair.
- 15) "Don't play with matches," his mother said to him. His mother _____ him to play with matches.
- 16) "Let's go to the beach," he said. He _____ going to the beach.
- 17) "Let me carry your suitcase, John." Harry _____ to carry John's suitcase.
- 18) "I'll clean the car tomorrow," Tim said to his father. Tim _____ his father to clean the car the following day.
- 19) "I'm sorry I upset you." He _____ for upsetting me.
- 20) "You mustn't play near the road!" The father _____ the children to play near the road.

31 Fill in each gap using the correct word from the brackets.

- 1) I love _____ in general but I hate long _____. (journey, travel)
- 2) A: Have you got any Japanese _____? B: Yes, I've got some 1000-yen _____. (currency, note)
- 3) A: Do you have a lot of _____. B: No, just one _____. (suitcase, luggage)
- 4) A: Have you booked the _____. B: Yes, I've booked a small _____ near the beach. (hotel, accommodation)
- 5) We need _____ about trains to Lisbon. Is there a _____ on the Internet? (timetable, information)

32 Complete the sentences using the correct verb patterns. Use a dictionary if necessary.

The staff meeting

The manager started the meeting by saying, "I'm sorry I've arrived late. Thank you for attending this meeting. Now, does anyone have any problems?" Janice said, "I have a complaint. The coffee machine isn't working properly." Frank said, "And there isn't enough fresh air in the office." Anne said, "Keith causes that problem. He keeps closing the windows." "That's not true," said Keith. "Yes, it is." said Anne. The manager interrupted them. "Don't act like children," he said. "That's an unfair comment," they said, "we're not acting like children."

Eventually, they talked calmly about the problems.

- 1) The manager apologized _____ late.
- 2) He thanked _____ the meeting.
- 3) Janice complained _____ properly
- 4) Frank complained _____ the lack of fresh air in the office.
- 5) Anne blamed _____ that problem.
- 6) Keith argued _____ the problem of fresh air.
- 7) The manager criticized _____ like children.
- 8) They protested _____ his comment
- 9) Eventually they discussed _____ calmly

29 Complete the sentences with two to five words, including the word in bold.

- 1) "I will send you to your room if you don't apologise," she said to him.
threatened She _____ to his room if he didn't apologise.
- 2) "I'm sorry I interrupted the meeting," he said to her.
for He _____ the meeting.
- 3) "You must finish that report by five o'clock," she said to me.
on She _____ the report by five o'clock.
- 4) "No, I won't give you any more pocket money," Dad said to Steve.
refused Dad _____ any more pocket money.
- 5) "Let's go for a picnic this afternoon," Mum said.
going Mum _____ that afternoon.
- 6) "I didn't leave the tap on," she said.
denied She _____ the tap on.
- 7) "Don't forget to pack your swimming costumes," Mum said to us.
reminded Mum _____ our swimming costumes.
- 8) "I took your new skirt," my sister said.
admitted My sister _____ my new skirt.
- 9) "You drank the last can of lemonade," Sue said to Jane.
of Sue _____ the last can of lemonade.
- 10) "Why are you making such a fuss?" Mum asked me.
was Mum wanted to know _____ such a fuss.