

Units 3-4

Refresh your memory!

Read and decide which answer (A, B, C or D) best fits each space.

Ann Johnson - A confidential report

Ann Johnson has worked at this college for three years. She is a 1. _____ employee, and 2. _____ on well with the other members of the department. We have all found her to be an excellent 3. _____. She has always been 4. _____ for her lessons, and is an extremely 5. _____ member of staff who is able to work independently. I can always 6. _____ on her to organize the end of term play, and she has put on some extremely 7. _____ productions. Her students often tell me how 8. _____ she is, always ready with a smile, and she has been very 9. _____ to many of them. In 10. _____ she is not very talkative and seems rather 11. _____ at first, and might not show her true 12. _____ in an interview. Her work is excellent, and she is 13. _____ to succeed. She is also quite 14. _____, and has applied for two other positions as Director of studies. I think that you can count 15. _____ Ann to make your school a success, and I recommend her for the post of Director.

1. A conscientious	B conscience	C consciousness	D conscious
2. A goes	B carries	C gets	D likes
3. A colleague	B adult	C employer	D fellow
4. A times	B late	C hourly	D punctual
5. A greedy	B reliable	C stubborn	D lazy
6. A request	B concentrate	C take	D rely
7. A imaginary	B imagination	C imaginative	D imagined
8. A tempered	B cheerful	C frank	D proud
9. A kind	B aggressive	C polite	D mean
10. A first	B times	C usual	D private
11. A but	B shy	C however	D alone
12. A person	B behaviour	C character	D part
13. A used	B determined	C had	D supposed
14. A obedient	B disappointed	C grateful	D ambitious
15. A on	B for	C with	D to