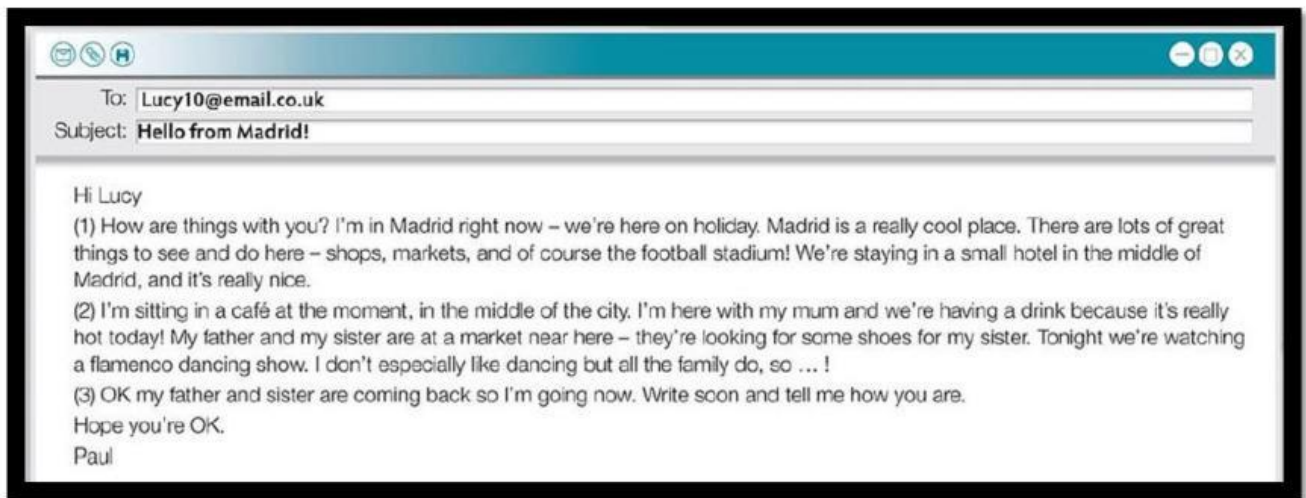


1 saying what you are doing	2 talking about your plans
3 saying where you are	4 a description of the place where you are



The screenshot shows a classic email client interface. At the top, there's a header bar with icons for mail, a lock, and a home button on the left, and standard window controls (minimize, maximize, close) on the right. Below the header, the email's metadata is displayed: 'To: Lucy10@email.co.uk' and 'Subject: Hello from Madrid!'. The main body of the email contains a friendly greeting 'Hi Lucy' followed by three numbered paragraphs. The first paragraph describes the location (Madrid) and the holiday. The second paragraph describes the current activity (sitting in a café) and family plans. The third paragraph mentions the father and sister's return. The email ends with a closing line 'Hope you're OK.' and the sender's name 'Paul'.

To: Lucy10@email.co.uk
Subject: Hello from Madrid!

Hi Lucy

(1) How are things with you? I'm in Madrid right now – we're here on holiday. Madrid is a really cool place. There are lots of great things to see and do here – shops, markets, and of course the football stadium! We're staying in a small hotel in the middle of Madrid, and it's really nice.

(2) I'm sitting in a café at the moment, in the middle of the city. I'm here with my mum and we're having a drink because it's really hot today! My father and my sister are at a market near here – they're looking for some shoes for my sister. Tonight we're watching a flamenco dancing show. I don't especially like dancing but all the family do, so ... !

(3) OK my father and sister are coming back so I'm going now. Write soon and tell me how you are.

Hope you're OK.
Paul