



The language of forms

Match the word or abbreviation (short form of a word) to its meaning. An example has been done for you.

For office use/official use only

How you sign your name

N/A

The first letter of your forenames and surname

Forenames

Your nearest or closest relative

Signature

Not applicable

Next of kin

Any family members who rely on you for financial support

Title

Your National Insurance Number

Dependants

Are you employed, unemployed, self employed, a carer, etc.

Marital status

Your first names (not your surname or family name)

Initials

Say if you are single, married, in a civil partnership, divorced or separated

N.I. No.

Not to be filled in. This section is completed by the organisation.

Employment status

Mr/Mrs/Ms/Miss, etc

