

1. Read the situation.

2. Write your answer in the space below.

Situation:

You and your husband want to have a New Year's party at your home.

You want to invite your friends from work.

You want it to be a potluck party. Decide on what time you want the party to start and finish.

Write an email to one of your co-workers and invite him and his wife to your party. His name is Issak Braun and his wife's name is Stella.

His email address is: braun1985@hotmail.com

Make sure to include all the important details.



A large, empty rectangular box for writing the email response.