

Working with Vocabulary

Listen and repeat. Then match the words to the pictures. 🗣️

scanner • speakers • projector • microphone • stylus pen
webcam • headset • printer • gaming controller



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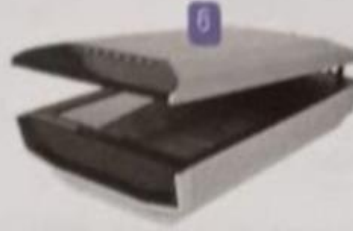


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6 Listen and repeat the words and phrases in colour.

Then copy and complete the sentences. 🗣️

flash drive • barcode scanner • remote control • touch screen • USB charger

1. It's got a, so you don't need to use a mouse.
2. I can't reach the switch; please pass me the
3. If you've got a, you can charge your phone on my computer.
4. We need a to read all the shop's product prices.
5. Hand in your homework to your teacher on a

7 Listen and repeat the words and phrases in colour. Then match the sentences in A to B. 🗣️

A

1. That model is **obsolete**.
2. Can you please **order** a new flash drive for me?
3. The fax machine is **broken**.
4. We're **overstocked** with mouses.
5. We need to **reorder** with that supplier.
6. We've run out of USB chargers.
7. The printer has run low on ink.

B

- a. Mine is full.
- b. There are 97 in this box!
- c. They don't make or use it any more.
- d. We didn't bring enough to the trade exhibition.
- e. It's not receiving information again.
- f. I can't see the words properly.
- g. We last ordered with them three months ago.

8 Read the e-mail to the IT department. Complete the sentences with words from the exercises above.

Send Options Help

Dear Zoe,

Thanks for your help and cooperation with the annual inventory:

All of the ^{1.} b e t hardware is going to be replaced over the next 12 months.

In addition, the sales staff need two new ^{2.} u s s for their presentations to their customers.

We have ordered a box of ^{3.} e s and ^{4.} c h s to improve sound quality for the help desk.

We have to replace the colour ^{5.} r r in the art department because it is ^{6.} k and it costs too much to fix.

The webcams we ordered last month haven't arrived, so we are going to ^{7.} e r them.

John Worth
IT Manager