

## Unit 4 – Functional Language

### Changing the subject and staying on track

#### 1 Choose the correct option in italics to complete the extract from a meeting.

**A:** OK. Can we <sup>1</sup>*come* / *move* to item two on the agenda, updating our website?

**B:** Is this a <sup>2</sup>*well* / *good* moment to start talking about the prices for next year?

**A:** We'll get to the prices in a <sup>3</sup>*moment* / *time*. Can we first discuss the website and how we need to change it to get more international business? Sally? Can you give us your initial ideas?

**C:** OK. Well the main reason for the new look is to make it a more interactive website.

**B:** That <sup>4</sup>*reminds* / *remembers* me. I spent a couple of hours on some of our competitors' websites yesterday. They are very good.

**C:** I know. It's good to look at the competition. There will be <sup>5</sup>*much* / *plenty* of time for that later. However, first we need to look at ours. I think we need to make serious changes to it. It's slow, has very little video and is in only one language.

**A:** What languages do you think we need, Sally?

**C:** I'll <sup>6</sup>*go* / *come* to that later. Let's look at what we want from our website.

**A:** Before I <sup>7</sup>*forget* / *move*, marketing are joining us at 12.30 so we've got thirty minutes to finalise our ideas.

**B:** By the way ... is there a chance to discuss functionality at some stage?

**C:** There is, but I really think we <sup>8</sup>*should* / *might* get to that when we know what we want from the site.

**B:** OK, no problem. But we need to discuss it at some point.

**C:** We will and I'm aware that it's a problem. OK ... where was I?