

Name \_\_\_\_\_

## Unit Test 2

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**Answer the questions.**

### LANGUAGE

1. Are the articles in these sentences correct?

Write (c) if the sentence is correct or (i) incorrect if the sentence is not correct. Rewrite the incorrect sentences with the correct answer.

Example: He's an good manager ( i ) He's a good manager.

- a) This is the best job I've had. ( ) \_\_\_\_\_
- b) The turnover was the higher than last year. ( ) \_\_\_\_\_
- c) The company made a huge losses last year. ( ) \_\_\_\_\_
- d) Our headquarters are based in the centre of the city. ( ) \_\_\_\_\_
- e) I gave him a same report that you gave me. ( ) \_\_\_\_\_
- f) Can you give me a example of what you mean? ( ) \_\_\_\_\_
- g) She works in the finance. ( ) \_\_\_\_\_
- h) She works in the Finance department. ( ) \_\_\_\_\_
- i) The unemployment rate is falling for the third year in the row. ( ) \_\_\_\_\_

### VOCABULARY

2. Change the form of the word between brackets into nouns and complete the sentences.

For example:

The new manager improved moral in the department. (manage)

- a) Increasing salaries is only one way to increase \_\_\_\_\_. (motivate)
- b) Fear of \_\_\_\_\_ is another way to inspire staff. (fail)
- c) Many managers believe \_\_\_\_\_ cannot be trusted. (employ)
- d) I have \_\_\_\_\_ with my six subordinates today. (appraise)
- e) Did you hear about the basketball \_\_\_\_\_ who strangled a subordinate? (coach)
- f) We're in danger of setting our \_\_\_\_\_ too high. (expect)

g) The board of \_\_\_\_\_ meets four times a year. (direct)

h) We like every member of staff to have their own \_\_\_\_\_ and independence. (responsible)

3. Complete the sentences with these verbs:

do / make / meet / take / set / have / lose

a) Managers inspire workers when they \_\_\_\_\_ a good example.

b) We can't \_\_\_\_\_ the deadline. It's unrealistic.

c) I think we'll \_\_\_\_\_ a profit this year.

d) Most managers \_\_\_\_\_ their tempers when their team loses.

e) Sorry, but I don't \_\_\_\_\_ time to help.

f) It's too risky. We can't \_\_\_\_\_ a chance like this.

g) Would you \_\_\_\_\_ me a favour?

## USEFUL PHRASES

4. Match the two halves of the sentences.

i. ( ) Is there any...	
ii. ( ) I was wondering if you could...	a. work late this evening
iii. ( ) I don't suppose you...	b. wasting your time on that?
iv. ( ) Would you mind...	c. way you can finish it early?
v. ( ) I was wondering whether...	d. could give him a ring for me could you?
vi. ( ) Do you mind not	e. you'd have time tomorrow or not.
	f. working late this evening?