Microsoft Excel

Instructions: Answer the questions below by choosing the correct letter (a, b, c, or d).

cor	rect letter (a, b, c,	or d).		
1)	 Which of the following pictures is the icon for Mic Excel? 			
	a) b	c)	d)	w
2)	Microsoft Excel is a) Calculate b) Draw c) Make a p d) Type a le	resentation	e who want to:	
3)	Choose the careers of people that frequently use Microsoft Excel (choose all that apply).			
	a) Accountant	c) Bus Driver	e) Invento	ry Clerk
	b) Teacher	d) Pilot	f) Fisherman	
4)	Explain the difference between horizontal and vertical.			

