Instructions: The box at the bottom of this page has the names of various items that staff may need to get petty cash for. Drag and drop the words from the box to the correct spot (column) in the table.



Postage	Stationary	Sundries	Transportation	Miscellaneous

stamps	delivery	newspaper	desk repair	taxi fare	
donuts	staples	gas	receipt book	pens	
A ream of paper	tire	tea	soda	envelopes	napkins

LIVEWORKSHEETS
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