

When the contract is signed and received, it will become ----- immediately.

- (A) effective
- (B) effect
- (C) effected
- (D) effectively

Updating the product line that buyers have complained about will send an obvious ----- to our valued customers.

- (A) messaging
- (B) messenger
- (C) message
- (D) messaged

The management team required little ----- before deciding to promote Ms. Yang.

- (A) deliberation
- (B) deliberate
- (C) deliberated
- (D) deliberately

Mr. Greaves will speak to our suppliers about ----- handling of the transportation situation.

- (A) they
- (B) their
- (C) them
- (D) these

The library director requests that staff obtain ----- in instructional technology to better support the library's educational programs.

- (A) certification
- (B) certified
- (C) certifiable
- (D) certifier

We will need to delay the start of the advertising campaign because the relevant contracts have only been ----- completed.

- (A) part
- (B) parted
- (C) partial
- (D) partially

Concerning the item that was lost in transit, we will take responsibility for ----- .

- (A) it
- (B) its
- (C) its own
- (D) itself