

Conversational English Course for Business Purposes

Class #3: Talking About Your Company

Speaking Task



Instructions:

1. Complete the **spaces** below with **information** about your **company**.
2. Use **possessive adjectives**.
3. Be ready to **present**.
4. Mention your **department** and **what you do**.
5. Be ready to **take notes** of your classmate's presentation.
6. **Ask** questions in simple present (Do/Does)

Mission statement What does your company exist for?	Vision How do you visualize your company in 2 years?	Values What does your company value the most?	Product / Good What products does your company sell?	Services What does your company do for its customers?	Clientele / Customers What type of customers does your company assist?

Notes Space for Classmate's Presentation: