



Conversational English Course for Business Purposes

Class #3: Talking About Your Company

Speaking Task

Instructions:

1. Complete the **spaces** below with **information** about your **company**.
2. Use **possessive adjectives**.
3. Be ready to **present**.
4. Mention your **department** and **what you do**.
5. Be ready to **take notes** of your classmate's presentation.
6. **Ask** questions in simple present (Do/Does)

Mission statement	Vision	Values	Product / Good	Services	Clientele / Customers
What does your company exist for?	How do you visualize your company in 2 years?	What does your company value the most?	What products does your company sell?	What does your company do for its customers?	What type of customers does your company assist?

Notes Space for Classmate's Presentation: