

**last saw - haven't/hasn't seen**  
**last went - haven't/hasn't BEEN**

When did you **last** + verb...?

→ a. 2 weeks **ago** // I **last** ..... 2 weeks ago // **when.../at...**

→ b. I haven't ... **for** 2 weeks // **since** the beginning of the year // **since I was** ... years old. **or** I've never done that!

**QUESTIONS:** Fill in these questions using these verbs.

analyze attend collaborate conduct implement  
 open organize participate review update

Now supply the missing verbs using  
 YOU or IT and write questions!  
 Use the word **LAST**.

**When did you last...**

- \_\_\_\_\_ a performance review for your team members?
- \_\_\_\_\_ a strategic planning session for your department?
- \_\_\_\_\_ a trade show?
- \_\_\_\_\_ a new software solution to enhance productivity?
- \_\_\_\_\_ with a cross-functional team to solve a problem?
- \_\_\_\_\_ your company's social media strategy?
- \_\_\_\_\_ in a leadership development program?
- \_\_\_\_\_ a training session?
- \_\_\_\_\_ your competitors' products or services?
- \_\_\_\_\_ your company's disaster recovery plan?

**A - Rewrite these sentences using HAVEN'T or HASN'T**

I **last saw** him one month ago. → I **haven't seen** him for a month.

She last called me on Saturday. →

We last went to Europe when I was 30. →

They last flew to Brazil in 2022. →

I last attended a seminar 3 months ago. →

I last met with a key user at the end of Q2. →

I last updated my LinkedIn profile in March 2023. →

I last organized a seminar 2 months ago. →

I last travelled on business last July. →

I last met my colleagues last December. →

I last worked on a new project 6 months ago. →

**B - Rewrite these sentences using LAST**

She hasn't read a business-related book or industry publication since December 2022.

→

We haven't received feedback from our supervisor or manager since Q1.

→

He hasn't set personal or professional goals for himself since he joined the new team.

→

I haven't participated in a team-building exercise or training since the beginning of the year.

→

They haven't attended a networking event or industry conference for 6 months.

→

I haven't adopted a new project management tool since 2020.

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