

Reading Test

Part 1: Read the text and answer.

To: Grace Yang

Date: 6 September

Subject: Invitation to job interview

Dear Grace,

Thank you for your application for the position of sales manager.

We would like to invite you for an interview at 10 a.m. on Monday 21 September at our offices at The Shard, 32 London Bridge Street, London.

You will meet with our head of sales, Susan Park, and the interview will last for about 45 Minutes. During this time, you will have the opportunity to find out more about the position and learn more about our company. Please bring your CV and references to the interview. You will also need to show a form of ID at reception to receive a visitor's pass. Please ask for me as soon as you arrive.

If you have any questions or if you wish to reschedule, please call me on 555-1234 or email Me by 12 September.

I look forward to meeting you.

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Best regards,

Anna Green

Human Resources Assistant

1. What job did Grace apply for?

- a. Head of sales
- b. Sales manager
- c. Sales assistant
- d. Human resource assistant

2. When is the job interview?

- a. 6 September
- b. 12 September
- c. 21 September
- d. 22 September

3. How long will the interview take?

- a. Under an hour
- b. Just over an hour
- c. Over two hours

d. A day

4. What does Grace need to bring to the interview?

- a. Her CV
- b. Her references
- c. Her ID
- d. All of the above

5. Who should Grace ask for at reception?

- a. The reception manager
- b. Susan Park
- c. Anna Green
- d. Grace Yang

Reading Test

Part 2: Read the answer the questions below

Jethro gets ready for his job interview.

He takes a shower.

He shaves.

He brushes his teeth.

He cuts his fingernails.

He combs his hair.

He puts on the new suit he bought just for today.

Jethro feels **confident**. He is also very **nervous**.

Here is why. Jethro graduated at the top of his class in college. Still, Jethro knows the economy is bad. His dad just lost his job at the bank a few weeks ago! Many people are interviewing for the very same job. There is a lot of **competition**.

Jethro is still **positive**. He thinks he has a good chance of getting the job at the technology company.

Jethro arrives at his interview at 9:45. He is 15 minutes early. He realizes the importance of being **prompt**. He does not want to be late.

"Have a seat. Mr. Stone will be right with you," the receptionist says.

Jethro sits. He thinks about what he has learned to do in an interview.

Look people in the eye.

Give a firm handshake.

Speak clearly.

Jethro feels ready.

"Mr. Stone is ready to see you now," the receptionist says.

Jethro takes a deep breath and walks into Mr. Stone's office.

"Good to meet you, sir," Jethro says and gives Mr. Stone a firm handshake and a smile.



Reading Test

1) What kind of job is Jethro interviewing for?

- A. a college job
- B. a banking job
- C. a technology job

2) What is one thing Jethro does to get ready?

- A. He talks to his dad.
- B. He calls Mr. Stone.
- C. He combs his hair.

3) What time is Jethro's interview?

- A. 9:30
- B. 9:45
- C. 10:00

4) What does it mean to be confident?

- A. to be early
- B. to be sure
- C. to be worried

5) Why might Jethro be nervous?

- A. He is not a very good speaker.
- B. He does not like to wear suits.
- C. Many others are interviewing for the same job.

6) What is competition?

- A. when people go for a job interview
- B. when people feel they are not good enough

C. when many people are going after the same thing

7) Why is it good that Jethro gets to his interview early?

- A. It gives Jethro time to think.
- B. It helps Jethro speak clearly.
- C. Mr. Stone likes people to be early.

8) What has Jethro learned to do in an interview?

- A. be positive
- B. look people in the eye
- C. talk about his college experience

9) Why might Jethro be positive about getting this job?

- A. The economy is bad.
- B. He did well in school.
- C. He knows Mr. Stone well.

10) Which of the following can help make a good impression at an interview?

- I. looking people in the eye
 - II. Wearing a new suit
 - III. Being well groomed
- A. I only
 - B. I and II
 - C. II and III
 - D. I, II, and III

Reading Test

PART 3: write the name of the person who makes similar statements to the ones below

chatzone 1

Men and Women—What They Say about Each Other

- 1 The battle of the sexes has probably been going on since the first caveman left his dirty dishes on the floor of the cave. A subject of endless discussion, it has inspired a million jokes and articles and almost as many books.
- 2 However, a recent study tells us that men and women really do think differently. Our brains are built differently. The results of the study suggest that men have better spatial perception (driving, sports), while women's brains equip them better for remembering words and speaking fluently.
- 3 The scientists examined only a small part of the brain, and they say that further research needs to be done. Here at *chatzone1*, we have  some less scientific research. We asked people, "What are the differences between the sexes?" Here are their answers.

What Women Say about Men

- 4 Men remember useless information, like how fast an airplane can go, even if they'll never fly one. (Heather)
If you ask a man a question, he'll always have an answer, even if it's the wrong one. (Aisha)
Men do things first and think about the risks later. (Candy)
Men cannot watch sports on TV and talk to women at the same time. (Mai)

What Men Say about Men

- 5 Men know that common house spiders aren't as dangerous as rattlesnakes. (Daniel)
Men can drive without looking at themselves in the mirror every ten seconds. (Ron)
Men can watch a whole movie without interrupting to ask, "Who is he?" "What's her job?" "Does he like her?" (Alfred)
When men want something, they ask for it instead of making a comment distantly related to the subject and hoping their partner will guess what the real subject is. (Guy)



What Men Say about Women

- 6 Women couldn't invent weapons that kill, only weapons that make you feel really guilty until you say sorry. (Kent)
While men speak in sentences, women speak in paragraphs. (Sergio)
Women are happy to own twenty CDs, while men need 200. (Steve)
Women order salad and then eat the man's French fries. (Kazeem)

What Women Say about Women

- 7 Women have natural instincts about what is dangerous for babies. (Linda)
Women notice when something is dirty or needs replacing. (Carol)
Only women can understand other women. (Xun)
Women have calendars in their brains: we remember birthdays and anniversaries easily. (Avril)

- 1 Men hate to say, "I don't know." _____
- 2 Men cannot "multitask"; they can only concentrate on one thing at a time. _____
- 3 Men are very direct when they need something. _____
- 4 Women are more fluent than men when they speak. _____
- 5 Women are more maternal; they understand what is good for young children. _____
- 6 Women have better memories for dates than men. _____