

1 VOCABULARY work

a Complete the text with words from the list.

applied overtime promoted ran redundant
resign retire sacked set up shifts training course

My father's first job was in a small local company. He had to do a lot of ¹ overtime, which he really hated, but he knew he would be ² _____ if he didn't do it. One day, he decided to ³ _____ from the job. He ⁴ _____ for a new job with a multinational company. At first, he worked ⁵ _____ in a factory. Then, he got ⁶ _____ to supervisor. Later, he was made ⁷ _____ because business was bad. After that, my dad did a ⁸ _____ in Business Management, and he ⁹ _____ his own business. He ¹⁰ _____ the company for 20 years, and he didn't ¹¹ _____ until he was 68 years old.

This photo shows the party they organized for him on his last day.



b Complete the sentences with a preposition and a word from the list.

freelance full-time part-time permanent
self-employed temporary unemployed



- 1 Maxine is a self-employed mechanic. She loves working for herself.
- 2 My niece is still _____ school, but she has a _____ job. She only works on Friday evenings and Saturdays.
- 3 Oliver is _____ his third year of medicine. He's hoping to get a _____ job as a waiter for the summer to earn some money.
- 4 Laura is _____ charge of IT at the public library. It's a _____ job – she works from 8 a.m. to 6 p.m. every day.
- 5 My cousin used to work _____ a large multinational company, but he's been _____ since he was made redundant last year.
- 6 My boyfriend has a _____ job in a bank, and he hopes to stay there until he retires. He's responsible _____ customer loans.
- 7 My sister is a _____ software developer. She works _____ lots of different companies.

- c Complete the sentences with a noun form of the word in **bold**.
- 1 A musician plays **music** for a living.
 - 2 They're looking for a _____ to **translate** some documents into Polish.
 - 3 The company **employs** 200 staff – 150 are in full-time _____.
 - 4 Helen studied **pharmacy** because she wanted to be a _____.
 - 5 When we **retire**, we'd like to spend our _____ with our grandchildren.
 - 6 They're going to **promote** someone, but we don't know who's going to get the _____.
 - 7 Colin's interested in **law**, so he'd like to be a _____.
 - 8 My son is good at all the **sciences**, so I'm sure he'll be a _____ when he's older.
 - 9 My colleague tried to **resign**, but our boss wouldn't accept his _____.
 - 10 I **applied** for the job, but I sent in the _____ too late.
 - 11 A _____ has to get up early to look after his **farm**.
 - 12 He wasn't **qualified** for the job, because he didn't have any _____.
- d Complete the sentences with the correct form of a word from the list. Use each word twice.

company fire market run work

- 1 I like spending time with John. I enjoy his company.
- 2 The police _____ their guns in the air.
- 3 I dropped my phone in the bath and now it doesn't _____.
- 4 I _____ five kilometres every evening.
- 5 Jane was _____ because she stole money from the company.
- 6 We always buy fruit and vegetables from our local _____.
- 7 My sister has applied for a job with an engineering _____.
- 8 There isn't a big _____ for this kind of product in Europe.
- 9 I _____ part-time in a café.
- 10 One day, I would like to _____ my own business.

2 PRONUNCIATION word stress

- a Underline the stressed syllable.

- 1 ap|pli|ca|tion
- 2 ap|ply
- 3 em|ploy|ment
- 4 far|mer
- 5 free|lance
- 6 law|yer
- 7 mu|si|cian
- 8 per|ma|nent
- 9 phar|ma|cist
- 10 pro|mo|tion
- 11 qual|i|fica|tion
- 12 qual|ify
- 13 re|du|ndant
- 14 re|sig|na|tion
- 15 re|tire
- 16 re|tire|ment
- 17 sci|en|tist
- 18 tem|po|rary
- 19 trans|la|tion
- 20 un|em|ployed

- b 8.1 Listen and check. Then listen again and repeat.

3 GRAMMAR choosing between gerunds and infinitives

- a Circle a, b, or c.

- 1 It's difficult _____ a good job these days.
a finding **b to find** c find
- 2 He isn't very good at _____ decisions.
a making **b to make** c make
- 3 They promised _____ me at the end of the month.
a paying **b to pay** c pay
- 4 I should _____. It's getting late.
a going **b to go** c go
- 5 _____ an application form can take ages.
a Filling in **b To fill in** c Fill in
- 6 My girlfriend told me _____ her later.
a calling **b to call** c call
- 7 The film I saw last night made me _____.
a crying **b to cry** c cry
- 8 Tim really enjoys _____ in a team.
a working **b to work** c work
- 9 I went to the supermarket _____ some bread.
a buying **b to buy** c buy
- 10 I gave up _____ basketball when I went to university.
a playing **b to play** c play



b Correct any mistakes in the highlighted verbs. Tick (✓) the correct sentences.

- 1 I remember having my first job interview. I was really nervous! ☒
- 2 Lift heavy weights can give you back problems. ☐
Lifting heavy weights
- 3 The interviewer asked me wait in reception. ☐
- 4 I know you don't like my boyfriend, but please try to be nice to him. ☐
- 5 Go on, tell me! I promise to not laugh. ☐
- 6 The bus didn't come, so we started walking home. ☐
- 7 Anna went on study until midnight. ☐
- 8 It's impossible to read your writing! ☐
- 9 If you're tired, I don't mind stay in tonight. ☐
- 10 Everyone is afraid of being sacked. ☐

c Complete the sentences with the correct form of the verbs in brackets.

- 1 I went to the bank to get _____ some money. (get)
- 2 Try _____ to your boss. He might be able to help you. (talk)
- 3 I want you _____ me exactly what happened. (tell)
- 4 I didn't remember _____ the cooker, so the kitchen was full of smoke. (turn off)
- 5 Some couples can go on _____ to each other for days after an argument. (not speak)
- 6 I'm going out with Jamie because he makes me _____. (laugh)
- 7 _____ drive is one of the requirements of the job. (be able to)
- 8 The service had been so bad that the manager agreed _____ us for our meal. (not charge)