COURSE 3_UNIT 1. STARTING OF THE PRESENTATION. **SURNAME NAME**

Task 1. Choose the correct word to fill in the gaps in the sentences:

joining / function / to express / don't know / screen / introduce / to present/ probably / subject / particularly / aware/ subject

1. "I am here today _____ a groundbreaking solution to our ongoing production challenges."
2. "I am _____ that you all have a tight schedule, so I'll make it at short notice."
3. "First of all, I want _____ my gratitude for your time and attention."
4. "As you _____ know, our topic today is the future of sustainable energy."
5. "My talk is particularly _____ given the recent developments in our industry."
6. "Let me _____ myself before we dive into the subject matter."
7. "First of all, thank you for _____ me today to discuss the evolution of digital marketing."
8. "I'm here in my _____ as the project manager, and today's topic is the future of our company's expansion strategy."
9. "The _____ of my presentation is the impact of artificial intelligence on our industry."
10. "Today's topic is of _____ interest to those of you who are involved in our customer service department."
11. "As you can see on the _____, our topic today is the latest advancements in renewable energy technology."
12. "For those of you who _____ me, my name's Kally Krasher and I've been with this organization for over a decade."

Task 2. What is the correct structure for starting a presentation?

A. Introducing yourself, explaining your subject matter, relevance, and objective.
B. Explaining your subject matter, relevance, objective, and welcoming the audience.
C. Welcoming the audience, introducing yourself, explaining your subject matter, and relevance.
D. Welcoming the audience, explaining your subject matter, relevance, and objective.
1.

Task 3. Watch the video and choose the correct answer:

1. What are some phrases you can use to introduce yourself to your audience?

A. "Hey everyone," "Good morning everyone," "I'm delighted to welcome you all here today."
B. "Allow me to introduce myself," "Some of you may already know me," "I'm the head of product design."

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C. "Today I'm going to be talking about," "The subject today is," "This presentation focuses on."
D. "It's a very important subject for you because," "Today's subject is of special interest to those of you who," "By the end of this presentation you'll be familiar with."

2. What is the purpose of the relevance section of a presentation?
A. To explain why your subject applies to your audience.
B. To give an overview of the presentation.
C. To introduce yourself to your audience.
D. To explain the objective of the presentation.

3. What are some phrases you can use to explain your subject matter?
A. "Hey everyone," "Good morning everyone," "I'm delighted to welcome you all here today."
B. "Allow me to introduce myself," "Some of you may already know me," "I'm the head of product design."
C. "Today I'm going to be talking about," "The subject today is," "This presentation focuses on."
D. "It's a very important subject for you because," "Today's subject is of special interest to those of you who," "By the end of this presentation you'll be familiar with."

4. What is the purpose of the objective section of a presentation?
A. To explain why your subject applies to your audience.
B. To give an overview of the presentation.
C. To introduce yourself to your audience.
D. To explain the purpose of the presentation.

5. What are some phrases you can use to explain the objective of your presentation?
A. "Hey everyone," "Good morning everyone," "I'm delighted to welcome you all here today."
B. "Allow me to introduce myself," "Some of you may already know me," "I'm the head of product design."
C. "Today I'm going to be talking about," "The subject today is," "This presentation focuses on."
D. "The aim of this presentation is to," "The purpose of this presentation is too," "The objective of the presentation is to."

6. What is the purpose of the next lecture mentioned in the video?
A. To give an overview of the presentation.
B. To explain the objective of the presentation.
C. To explain the relevance of the presentation.
D. To ensure that your presentation is structured correctly.

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Task 4. Choose the correct preposition:

1. To kick things off, I'll begin **by / from** providing an overview of our company's history and mission.
2. Let me bring you **up / at** to speed on the latest developments in our industry and how they may impact our business.
3. I will report **about / on** the key performance metrics from the last quarter and discuss our areas of improvement.
4. In today's presentation, I will show **that / how** our new marketing strategy has increased our sales by 20% in just three months.
5. I'd like to talk **about / of** the challenges our team faced during the project and how we overcame them to achieve our goals.
6. Let's take a closer look **at / in** the data analysis to understand the trends and patterns that emerged over the past year.
7. Before we conclude, I'll update you **about / on** the current status of our ongoing projects.

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