

Formal and informal messages with *tell* and *ask*

Statements

I'm going to miss class tonight.

Messages with a statement: *tell*

(Please) **Tell him (that)** I'm going to miss class.

Could you tell him (that) I'm going to miss class?

Would you tell him (that) I'm going to miss class?

informal
↓
formal

Requests

Could she take a picture of the board?

Messages with a request: *ask*

(Please) **Ask her** to take a picture of the board.

Could you ask her to take a picture of the board?

Would you ask her to take a picture of the board?

informal
↓
formal

Unscramble these messages. Then compare with a partner.

1. tell / that / is / please / Haru / the barbecue / on Saturday
_____.
2. call me / at / 4:00 / you / Caitlin / could / ask / to
_____?
3. is / that / Mia / tonight / could / you / the dance performance / tell
_____?
4. tell / is / Casey / in the park / would / you / that / the picnic
_____?
5. meet me / to / you / would / Maika / ask / at the stadium
_____?
6. ask / to the rock concert / please / bring / Garrett / to / the tickets
_____.

LISTENING I'm going to be late.

Listen to four people leaving messages. Who is the message from?

Who is it for? What is the message? Complete the chart.

1

Message from: _____

Message for: _____

Message: _____

2

Message from: _____

Message for: _____

Message: _____

3

Message from: _____

Message for: _____

Message: _____

4

Message from: _____

Message for: _____

Message: _____