

Writing A DESCRIPTION OF A PERSON

a Read the two emails once and answer the questions.

1 Why has Angela written to Sofia?

2 Does Sofia recommend her friend to Angela?

b The computer has found five spelling mistakes in Sofia's email. Can you correct them?

interested forgetfull independant

responsible fotography

c Read Sofia's email again and answer the questions.

1 What six adjectives describe Kasia's personality?

2 What does she like doing in her free time?

3 What negative things does Sofia say about Kasia?

4 Does Sofia think Kasia will get on with Angela's family?

d Look at the **highlighted** expressions we use to modify adjectives and adverbs. Put them in the correct place in the chart.

Kasia is very forgetful.

Describing a person

He's quite / very, etc. + adjective (e.g. friendly, outgoing, etc.).

She's a bit + negative adjective (e.g. untidy, shy, etc.).

He likes / loves / doesn't mind + verb + -ing.

She's happy to + infinitive.

He's good with children.
at making new friends.

e Imagine you received Angela's email asking about a friend of yours. **Write** an email to answer it. **Plan** what you're going to write using the paragraph notes below. Use the language from the **Describing a person** box and **Vocabulary Bank Personality** to help you.

Paragraph 1	age / work / study / family background
Paragraph 2	personality – good side, any negative things
Paragraph 3	more information, e.g. hobbies and interests
Paragraph 4	your recommendation

f **Check** your email for mistakes (grammar, vocabulary, punctuation, and spelling).