

## 13-7 USING GERUNDS AS SUBJECTS; USING *IT* + INFINITIVE

- (a) *Riding* horses is fun.
- (b) *It* is fun *to ride* horses.
- (c) *Coming* to class *on time* is important.
- (d) *It* is important *to come* to class *on time*.

### Gerunds as Subjects



A gerund can be the **subject** of a sentence. It is always singular. Use a third-person singular verb after a gerund.

singular subject

**Voting** is an important responsibility.

**Choosing** a candidate takes time.



### SHARE YOUR OPINIONS WITH THE CLASS ABOUT THE FOLLOWING STATEMENTS

1. Having good friends is important.
2. Playing tennis is fun.
3. Being polite to other people is important.
4. Learning about other cultures is interesting.
5. Is riding a motorcycle easy?
6. Learning a second language takes a long time.



## 14-3 COMMON PREPOSITION COMBINATIONS FOLLOWED BY GERUNDS

be excited be worried	<i>about doing it</i>	keep (someone) prevent (someone) prohibit (someone) stop (someone)	<i>from doing it</i>	insist on doing it
complain dream talk think	<i>about/of doing it</i>	believe be interested participate succeed	<i>in doing it</i>	be accustomed in addition be committed be devoted look forward object be opposed be used
apologize blame (someone) forgive (someone) have an excuse have a reason be responsible thank (someone)	<i>for doing it</i>	be accused be capable for the purpose be guilty instead take advantage take care be tired	<i>of doing it</i>	

**WATCH  
THE  
VIDEO**

<https://www.youtube.com/watch?v=fYqgsI23CIA>

### SHARE YOUR OPINIONS WITH THE CLASS ABOUT THE FOLLOWING STATEMENTS

- ✚ What are you excited about?
- ✚ What are you worried about?
- ✚ What do you think about studying English at INA?
- ✚ What do you like talking about?
- ✚ What do you dream about?
- ✚ What reasons do you have for studying English as a second language?
- ✚ Are you interested in learning a third language?
- ✚ Are you tired of doing the same activities in your workplace?
- ✚ Are you committed to learning English as a second language?

## 13-2 **GO + -ING**

- (a) *Did you go shopping* yesterday?
- (b) I *went swimming* last week.
- (c) Bob *hasn't gone fishing* in years.

**Go** is followed by a gerund in certain idiomatic expressions about activities.

Notice: There is no *to* between *go* and the gerund.  
*INCORRECT: Did you go to shopping?*

### COMMON EXPRESSIONS WITH **GO + -ING**

go boating

go dancing

go jogging

go (window) shopping

go (water) skiing

go bowling

go fishing

go running

go sightseeing

go skydiving

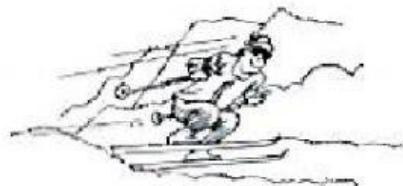
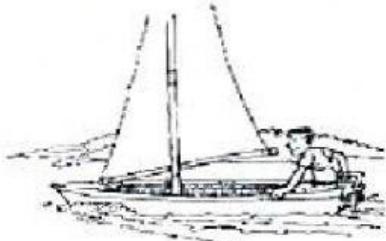
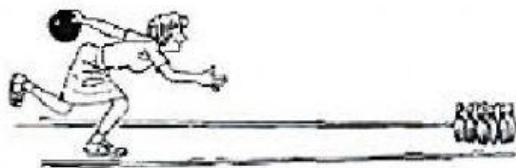
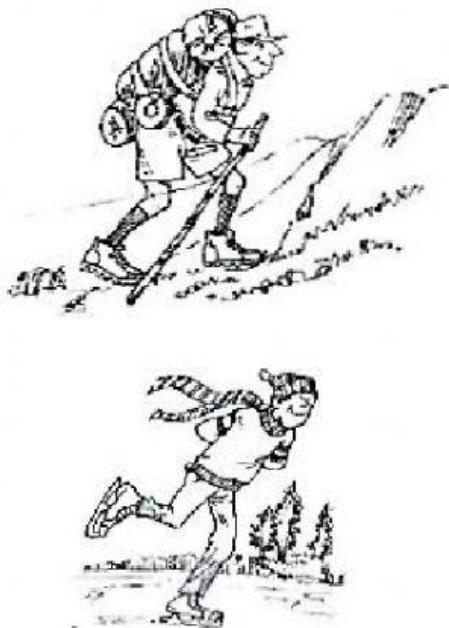
go camping

go hiking

go sailing

go (ice) skating

go swimming



<https://www.youtube.com/watch?v=wy8dgB-vZ-M>

# Oral task

Ask your classmates how often they do the activities above.

How often do you go dancing?

I go dancing every night.

1.



2.



**ORAL TASK:** Imagine that the company you work for wants to reward a co-worker, so nominate someone on the next management meeting and explain why he or she deserves such reward (It can also be someone from this English group). Please, use common prepositions followed by gerunds / go+ gerund as much as you can.

Time provided to explain your reasons:

Preparation time: 12 min / Talk for 4-5 min



**Written task:** Let's imagine you are going to visit your "best friends" Christine and George on your next vacation trip. **Write a letter and tell them about all the go+gerund activities you plan to do on that trip.** **Check the steps to write a formal letter below and the additional sample letter.**

### My Plans For Summer Vacation

## Sample Format for Formal Letters

**Your Contact Information** John Doe • 35 Chesnut St • 555-555-5555 • john@doe.com

**Date** May 15th 2019

**Contact Information**  
Of the person or company  
you are writing to  
Cesar Julius  
Manager  
Crystal Lake Company  
53 Oak Avenue, Ste 5  
Dell Village, Wisconsin 54101

**Greeting** Dear Mr. Julius,

**Body of Letter**  
The first paragraph should  
provide an introduction  
I'm writing to resign my position as customer service representative,  
effective August 15, 2019.

In the following paragraphs,  
provide more info & specific details  
I've recently decided to go back to school, and my program starts in  
early September. I'm tendering my resignation now so that I can be  
as helpful as possible to you during the transition.

The last paragraph should restate  
the reason you are writing & thank  
the reader for reviewing your request  
I'm particularly grateful for your guidance while I was  
considering furthering my education. Your support has meant so  
much to me.

Thanks, and best wishes, **Closing**

*John Doe*

**Signature**

## What To Include in a Formal Letter

Formal correspondence should include the details of why you're writing, your contact information so the recipient can follow up, a greeting and closing, and your signature.<sup>1</sup>

**Contact Information (Written Letter):** A written letter should include your and the recipient's contact information (name, title, company name, address, phone number, email), followed by the date.

**Contact Information (Email):** When sending an email, you don't need to include the recipient's contact information. List your contact information at the end of the letter, after your signature.

**Greeting:** Address the letter using a professional greeting and formal title ("Dear Mr./Ms./Dr.").

## Body of Letter

- The **first paragraph** of your letter should provide an introduction as to why you are writing, so that your reason for contacting the person is obvious.
- Then, in the **following paragraphs**, provide specific details about your request or the information you are providing.
- The **last paragraph** of your letter should reiterate the reason you are writing and thank the reader for reviewing your request. If appropriate, it should also politely ask for a written response or for the opportunity to arrange a meeting to further discuss your request.

**Closing:** Use a formal sign-off, such as "Sincerely" or "Best regards."

**Signature (Written Letter):** End the letter with your handwritten signature followed by your typed name.

**Signature (Email):** Include your typed name followed by your contact information.

## Note

It's important to include enough detail so that the recipient understands why you're writing and the response you expect to the letter.

### 13-3 VERB + INFINITIVE

(a) Tom <i>offered to lend</i> me some money. (b) I've <i>decided to buy</i> a new car.	Some verbs are followed by an infinitive: AN INFINITIVE = <i>to + the simple form of a verb</i> .			
(c) I've <i>decided not to keep</i> my old car.	Negative form: <i>not + infinitive</i> .			
<b>COMMON VERBS FOLLOWED BY INFINITIVES</b>				
want	hope	decide	seem	learn <i>(how)</i>
need	expect	promise	appear	try
would like	plan	offer	pretend	
would love	intend	agree		<i>(can't) afford</i>
	mean	refuse	forget	<i>(can't) wait</i>

### 13-4 VERB + GERUND OR INFINITIVE

(a) It <i>began raining</i> . (b) It <i>began to rain</i> .	Some verbs are followed by either a gerund or an infinitive. Usually there is no difference in meaning. (a) and (b) have the same meaning.
<b>COMMON VERBS FOLLOWED BY EITHER A GERUND OR AN INFINITIVE</b>	
begin start continue	like* love* hate can't stand

## ADDITIONAL SAMPLE LETTER

# Formal Letter Format

Nicole Thomas  
35 Chestnut Street  
Dell Village, Wisconsin 54101  
555-555-5555  
nicole@thomas.com



**Your details.**

Date:  
The HR Manager  
System Innovations (Pvt) Limited  
Address



**Contact  
Information of the  
person you are  
writing to.**

Dear Ma'am,

← **Greetings**

I am writing this letter of resignation to formally notify you of my decision to resign from the post of Assistant Manager operations with XYZ Group of companies. I have taken this decision after thorough deliberation and assessment and I believe it is in my best interest to move on.

As per company policy, I would be required to serve a notice period of one month starting from today i.e. July 20th, 2016, and ending with my resignation coming into effect on August 20th, 2016.

Kindly relieve me of my responsibilities as early as possible to ensure a smooth transition for the organization.

I wish you and the company success in future endeavors.

**Body of  
Letter**

Regards

Signature

Name: