MERIDIAN INTERNATIONAL SCHOOL
BALUWATAR, KATHMANDU

Name **Class**

Roll No **Section**

Q.N.1. Fill in the blanks with suitable words.

a. A _____is a collection of worksheet.

b. Rows are identified by _____.

c. Formula must begin with _____sign.

d. A _____is a program that has rows and columns.

e. A _____is the smallest unit of a worksheet.

Q.N.2. Write "True" or "False" for the following statement.

a. Cell address is formed by the combination of a row number followed by column number.

b. / symbol is used for division in Excel.

c. Name box shows the name of a active cell.

d. The horizontal lines in Excel are called column.

e. There are 3 sheets in excel sheet.

Q.N.3. Match the following.

a. Addition	a. K5
b. Constant Value	b. Ctrl+ C
c. Paste	c. 44
d. Copy	d. J2 +J3
e. Cell Address	e. Ctrl+ V

LIVEWORKSHEETS