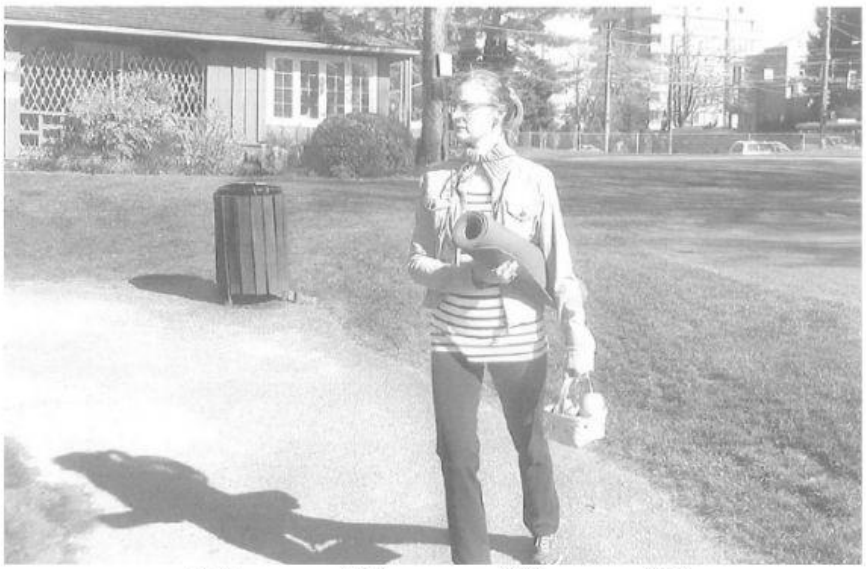
TOEIC – Mini Test

LISTENING

Part 1

Directions: For each question in this part, you will hear four statements about a picture in your test book. When you hear the statements, you must select the one statement that best describes what you see in the picture.

3.



(A) (B) (C) (D)

4.



(A) (B) (C) (D)

LIVEWORKSHEETS

Part 2

Directions: You will hear a question or statement and three responses spoken in English. Select the best response to the question or statement.

7.	(A)	(B)	(C)	(D)
8.	(A)	(B)	(C)	(D)
9.	(A)	(B)	(C)	(D)
10.	(A)	(B)	(C)	(D)
11.	(A)	(B)	(C)	(D)

Part 3

Directions: You will hear some conversations between two or more people. You will be asked to answer three questions about what the speakers say in each conversation. Select the best response to each question.

32. What is the conversation mainly about?

(A) A product launch
(B) A grand opening
(C) Some investment options
(D) Some travel plans

33. Why has the man been busy?

(A) He has been working on a presentation.
(B) He has just returned from a family vacation.
(C) He is organizing a conference.
(D) He has been assigned a new client account.

34. What does the woman suggest that the man do soon?

(A) Make a reservation
(B) Review some sales data
(C) Use a voucher before it expires
(D) Speak with an adviser

35. Where is the conversation taking place?

(A) At a bakery
(B) At an employment agency
(C) At a farmers market
(D) At a restaurant

36. What does the woman ask about?

(A) An upcoming event
(B) A project deadline
(C) A delivery service
(D) A job opening

37. What does the man remind the woman to do?

(A) Register on a Web site
(B) Send a document
(C) Update a budget
(D) Change an address

LIVEWORKSHEETS

38. Where do the women work?

(A) At a bookstore
(B) At a computer store
(C) At a food market
(D) At a publishing company

39. What are the women worried about?

(A) Opening a branch office
(B) Competing with online stores
(C) Finding a new supplier
(D) Hiring enough delivery drivers

40. What does the man recommend?

(A) Advertising online
(B) Attending a trade show
(C) Adding food service
(D) Offering a home repair service

Part 4

Directions: You will hear some talks given by a single speaker. You will be asked to answer three questions about what the speaker says in each talk. Select the best response to each question

71. What kind of product did the speaker order?

(A) Printer ink
(B) Eyeglasses
(C) Picture frames
(D) Furniture

72. What problem does the speaker mention?

(A) A package was not received.
(B) An invoice is missing.
(C) A product is the wrong color.
(D) A Web site is down.

73. What does the speaker ask about?

(A) A refund policy
(B) A delivery fee
(C) A shipping time
(D) A mailing address

LIVEWORKSHEETS

74. What award is being announced?

(A) Best design
(B) Top salesperson
(C) Employee of the month
(D) Excellence in research

75. According to the speaker, what will the winner receive?

(A) A commemorative plaque
(B) A parking space
(C) A gift certificate
(D) A recognition dinner

76. What does the speaker say will be published on a Web site?

(A) A photograph
(B) A biography
(C) Professional accomplishments
(D) Company event details

77. What kind of product does the speaker's company sell?

(A) Bicycles
(B) Tools
(C) Cars
(D) Toys

78. What will the listeners do next?

(A) Watch a video
(B) Vote on a policy
(C) Inspect a brochure
(D) Tour a facility

79. What does the speaker mean when he says, "I come in at eight"?

(A) He is very busy this week.
(B) A store usually opens early.
(C) The listeners should arrive at that time.
(D) The listeners should prepare a shipment.

LIVEWORKSHEETS

READING

Part 5

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence.

101. A ------- salesperson assisted Ms. Han with choosing a new computer.

(A) help
(B) helpfully
(C) helpful
(D) helped

102. Author Daniel Aiduk ------- gives talks at national writing conferences.

(A) gradually
(B) longer
(C) together
(D) regularly

103. Mr. Kohl has a great deal of ------- performing cost analysis tasks.

(A) experience
(B) experienced
(C) experiencing
(D) experiencer

104. To make an -------, clients can click on "Schedule" at the top right corner of the home page.

(A) example
(B) option
(C) individual
(D) appointment

105. The used coffee grounds should be disposed of at the end of ------- business day.

(A) now
(B) each
(C) whose
(D) and

106. Our company's efforts to hire new workers have intensified ------- so many employees have recently retired.

(A) because
(B) although
(C) instead
(D) unless

107. The occurrence of heavy rains during the month of May is fairly -------.

(A) predict
(B) predicts
(C) predicting
(D) predictable

108. Remind customers to return their rental car ------- a full tank of fuel.

LIVEWORKSHEETS

Part 6

Directions: Read the texts that follow. Aword, phrase, or sentence is missing in parts of each text. Four answer choices for each question are given below the text. Select the best answer to complete the text.

Hemel Bookstore is seeking temporary store associates -------- (131.) the upcoming holiday season. Duties will include greeting customers and answering questions. -------- (132.). In addition, associates will shelve, clean, and organize merchandise. We want to hire friendly and -------- (133.) candidates. To apply, please fill out an online job application at www.hemelbookstore.com/application. The -------- (134.) is October 21.

131. (A) about
(B) on
(C) to
(D) for

132. (A) The job also involves processing sales transactions.
(B) We stay open until midnight during the holidays.
(C) Our bookstore carries art supplies as well.
(D) The café is on the first floor of the store.

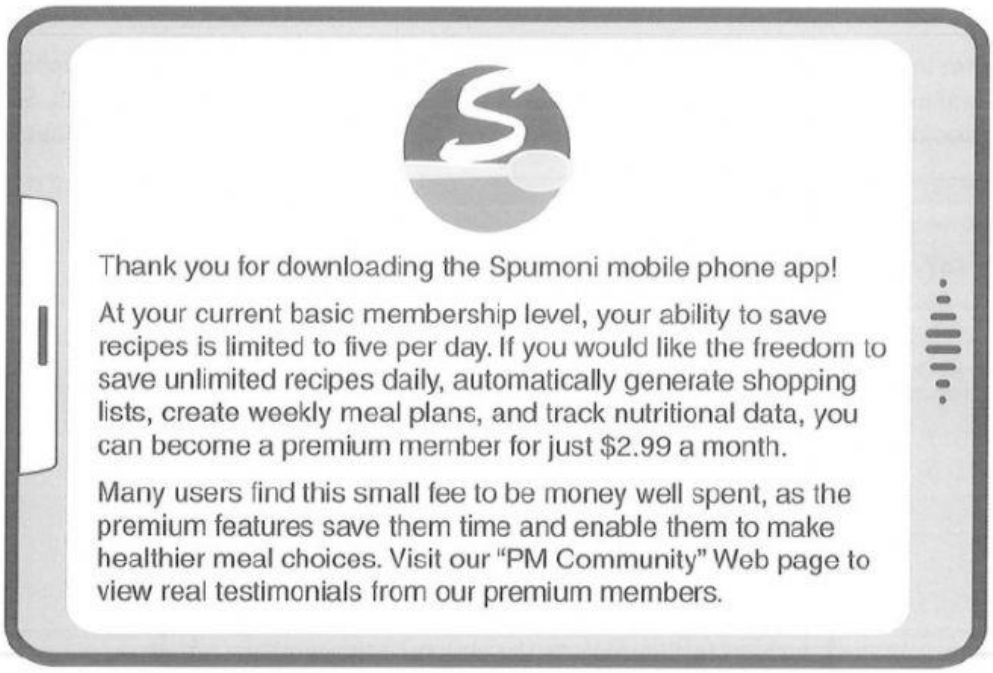
133. (A) energetic
(B) energy
(C) energize
(D) energizer

134. (A) celebration
(B) release
(C) deadline
(D) meeting

LIVEWORKSHEETS

Part 7

Directions: In this part you will read a selection of texts, such as magazine and newspaper articles, e-mails, and instant messages. Each text or set of texts is followed by several questions. Select the best answer for each question.



Thank you for downloading the Spumoni mobile phone app!

At your current basic membership level, your ability to save recipes is limited to five per day. If you would like the freedom to save unlimited recipes daily, automatically generate shopping lists, create weekly meal plans, and track nutritional data, you can become a premium member for just $2.99 a month.

Many users find this small fee to be money well spent, as the premium features save them time and enable them to make healthier meal choices. Visit our "PM Community" Web page to view real testimonials from our premium members.

149. What does the notice encourage users to do?

(A) Share their own recipes
(B) Submit their own testimonials
(C) Upgrade their membership status
(D) Download a recent software update

150. According to the notice, why should users go to a Web page?

(A) To take a virtual tour
(B) To see a sample meal plan
(C) To compare ingredients from similar recipes
(D) To find out about people's experiences

LIVEWORKSHEETS

From:	lcho@cuvacorporatetraining.com
To:	all_staff@cuvacorporatetraining.com
Date:	Monday, April 12, 10:53 A.M.
Subject:	Special notice

Dear colleagues,

Please be advised that the Customer Security System (CSS) installed on your computer will be automatically updated this weekend. Specifically, the update will be taking place from midnight, Saturday, April 17, to midnight, Sunday, April 18. — [1] —. Your device will restart after the update has been completed.

The purpose of the update is twofold. First, it will increase the security of our client information. Moreover, it will improve overall system performance. — [2] —. As a result, you should notice improved processing speeds and less unplanned system downtime.

Please note that following the update there will be a change in the appearance of the CSS log-in screen, but this change will not affect the log-in procedures.

The tech support team will be available to answer any questions you may have before and after the update. — [3] —. By Thursday, you will receive a link to a training video with explanations of the new features that will become available with the update. — [4] —.

Best regards,

Leana Cho
Manager, Technical Support Team

158. Why was the e-mail sent?

(A) To motivate employees to increase their performance
(B) To instruct employees how to install a computer program update
(C) To obtain feedback about some new security procedures
(D) To alert employees about upcoming changes to some software

159. According to the e-mail, what will employees experience after April 18 ?

(A) Better quality Web cameras
(B) A different CSS log-in screen
(C) Faster technical support service
(D) More comfortable keyboards

160. In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong?

"During this period, some functions will be limited or unavailable."

(A) [1]
(B) [2]
(C) [3]
(D) [4]

LIVEWORKSHEETS

To:	staff@rindersbusiness.co.ke
From:	dcloeten@rindersbusiness.co.ke
Subject:	Information
Date:	25 October

Dear Rinders Staff:

Our company is growing, and I am pleased to welcome new staff members! Those in our Nairobi office will get to know Mary Gichuki very well. She will be the new office manager there, beginning on 1 November. Some of you met her last week when she visited the office. She will be replacing David Alberts.

Anila Pillai will also be a new face in our Nairobi office. Ms. Pillai will be an administrative assistant, and she will greet visitors, answer the phone, and perform office duties. She will work on Wednesdays, Thursdays, and Fridays from 10:00 A.M. to 3:00 P.M.

Mark Karunga, who has worked in the Nairobi office for the past fifteen years, is being promoted to senior accountant and will work in our new Mombasa office beginning on 15 November.

I will soon be sending another e-mail alerting you to more new faces in our offices since we are still hiring personnel for the Mombasa location. We hope to have all positions filled there before the grand opening in November.

Sincerely,

Deborah Cloeten
Vice President
Rinders Business Systems

168. What is the main purpose of the e-mail?

(A) To describe some staff changes
(B) To discuss some new office procedures
(C) To contrast two company locations
(D) To report on recent office visitors

169. Who will be working part-time at Rinders Business Systems?

(A) Ms. Gichuki
(B) Mr. Alberts
(C) Ms. Pillai
(D) Ms. Cloeten

170. What is NOT indicated about Mr. Karunga?

(A) He is an accountant.
(B) He is a recent hire.
(C) He is being promoted.
(D) He is being transferred.

171. What does Ms. Cloeten indicate about the Mombasa location?

(A) It is her new workplace.
(B) It has not yet opened.
(C) It is fully staffed.
(D) It is larger than the Nairobi office.

LIVEWORKSHEETS