

4 Match the synonyms

award	innovator
entrepreneur	participant
influence	prize
shift	unbelievable
efforts	mastermind
amazing	business person
pioneer	worth
valued	attempts
player	power
genius	change

5 Choose the correct words to complete the sentences

- I'm sorry, but I can't offer you --- right now.
- I have a --- about the price. Is it €25.99 or €29.99?
- We can offer you a 15% --- if you pay today.
- Bring the computer back, and we'll give you a --- to take home today.
- Can you explain the --- with your order in more detail?
- I'm afraid we don't give refunds, but we can give you a --- to use in the shop at a later date.

6 Complete the stages of getting a job with the words in bold

interview/ experience/ apply for/ candidates/ recruit/ shortlist/ advertise/ qualifications/ reference/ skills

- When a company decides to --- a new employee, it usually --- s the job in the press or online.
- You decide to --- the job. You send a CV, which includes information about:
 - the exams that you have taken (your ---)
 - the companies that you have worked for (your ---)
 - the things that you have learnt to do (your ---)
 - people who you have worked with who can give you a ---
- The company studies the CVs of all the --- , and makes a --- of the best ones. It invites these people to the company for an --- .

7 Match the words to build a correct phrase

seat	restrictions	security	connection
aisle	charges	delayed	baggage
airline	upgrade	missed	scan
baggage	allowances	self-service	check-in
weight	seat	hand	flights