



Name: Karen Cooke

Date of Birth: 11/03/1985

Qualifications

- Degree in German with Marketing (2008)
- Master's in Business Administration (2011)
- Started PhD in Business (2014) – incomplete

Work Experience

- **2003–2005:** Trainer and Operator with Telefunkon, London
- **2008–2014:** Assistant then Marketing Manager, Telefunkon, New York, USA
- **2014–present:** Managing Director, JJAM Marketing Services Ltd, Lisbon, Portugal

Other Skills

- IT skills – advanced. Course in web design 2004.
- Full driving licence

Languages

- German (fluent)
- Portuguese (basic) certificate 2013
- I hope to start Spanish classes next January.

Hobbies and Interests

- Music – I play the flute and the violin.

b Read Karen Cooke's CV. Then complete the sentences with the correct form of **can**, **could**, or **be able to**.

- 1 Karen can play the violin.
- 2 She _____ speak a little Portuguese when she started working in Lisbon.
- 3 She _____ speak French.
- 4 She _____ design websites since 2004.
- 5 She _____ finish her PhD before she left the USA.
- 6 She'd like _____ speak Spanish.
- 7 She _____ speak a little Spanish soon.

3 VOCABULARY -ed / -ing adjectives

a Complete the sentences with the correct adjective in **bold**.



- 1 **amazed / amazing**
Venice is an amazing city. You really must go there one day.
- 2 **embarrassed / embarrassing**
I felt very _____ when I realized my mistake.
- 3 **frightened / frightening**
He's _____ of dogs. He can't go anywhere near them.
- 4 **excited / exciting**
The final half of the match was really _____.
- 5 **bored / boring**
I enjoyed the book, but the film was a bit _____.
- 6 **annoyed / annoying**
I can't stand this quiz show. The presenter is really _____.
- 7 **depressed / depressing**
I'm fed up with this terrible weather – it's so _____.
- 8 **disappointed / disappointing**
Max was very _____ when he wasn't chosen for the job.
- 9 **tired / tiring**
Everyone was _____ after the walk, so nobody felt like going out in the evening.
- 10 **frustrated / frustrating**
I got very _____ when I couldn't log onto my bank's website.