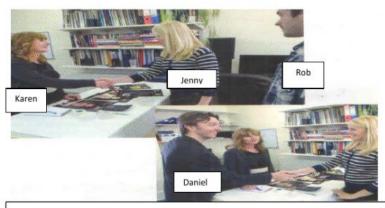
## First day in the office.

# Look at the picture, read the conversation and listen



### Social English

#### Match the numbers with the letters.

1) Here

a) last!

b) true.

2) Would you like

3) Talk to you

c) Thanks.

4) We all depend

d) we are.

5) Don't listen

e) something to drink?

6) But it's

f) later.

7) At

g) on her.

8) No, I'm fine.

h) to Rob

Rob: Here we are . This is the office. And this is Karen.

Jenny: Hello, Karen.

Rob: Karen, this is Jennifer Zielinski from the New York office.

Karen: Hello, Jennifer.

Jenny: Nice to meet you.

Rob: Karen is our administrator. We all depend on her.

Karen: Don't listen to Rob.

Rob: But it's true!

Karen: Is this your first time in the UK, Jennifer?

Jenny: Yes, it is. But it isn't my first time in Europe. I have

family in Poland.

Karen: really? And where do you live in New York?

Jenny: In Manhattan. Do you know New York?

Karen: Yes, my sister lives in Brooklyn.

Jenny: I have family in Brooklyn, too. Where does your sister

live?

Daniel: Jennifer!

Jenny : Daniel?

Daniel: How nice to meet you, at last . Would you like

something to drink? Tea, coffee, water.

Jenny: No, I'm fine, thanks.

Daniel: Great. Oh, karen. What time is our next meeting?

Karen: at 12 o'clock.

Daniel: That's good. We have time. OK, come into my office,

Jennifer.

## Answer the following questions.

1) What's Karen's job? She's an \_\_\_\_\_\_.

2) Where in Europe does Jenny have family ? She \_\_\_\_\_\_family in \_\_\_\_\_\_.

3) Where does she live in New York ? She \_\_\_\_\_\_ in \_\_\_\_\_.

4) Does Karen have family in New York ? Yes, she does . In \_\_\_\_\_\_.

5) What does Daniel offer Jenny to drink ? tea, coffee, \_\_\_\_\_\_.

6) What time is Daniel's next meetin? It's at \_\_\_\_\_o' clock.

Social English phrases. Drag the write phrase to the right blank space.

a seat first time to drink to you we are

1) Here \_\_\_\_\_. This is the office.

2) Is this your \_\_\_\_\_ in the UK?

3) Would you like something \_\_\_\_\_?

4) Talk \_\_\_\_\_later.



5)