

Exam task

4

Read the task. Write your answer in 220–260 words in an appropriate style.



You are a university student and you see an advert for teaching assistants with good sports or craft skills at an international summer camp. You decide to apply for one of the roles and write to the Human Resources Manager at the company, explaining what your skills are and why you would be suitable, what kind of work you would like to do and why the company should consider your application.

Write your **letter**.
