

NAME _____ GRADE _____

Can you name the software and explain what you might use it for?

| Software | Name | Used for? |
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| Excel | Outlook | To create posters, animations. | Emailing |
| Serif Drawplus | Access | To create a movie | To create a slideshow |
| Word | Internet Explorer | To browse the internet | To write a document or letter. |
| Publisher | Moviemaker | Newsletters, leaflets, posters | To alter images |
| Photoshop | Powerpoint | Spreadsheets - calculations , graphs/charts | |
| | | Databases, to store data about customers etc. | |