

Can you name the software and explain what you might use it for?

Software	Name	Used for?
		
		
		
		
		
		
		
		
		
		

Excel

Outlook

To create posters, animations.

Emailing

Serif Drawplus

Access

To create a movie

To create a slideshow

Word

Internet Explorer

To browse the internet

To write a document or letter.

Publisher

Moviemaker

Newsletters, leaflets, posters

To alter images

Photoshop

Powerpoint

Spreadsheets - calculations , graphs/charts

Databases, to store data about customers etc.