

CLB 2 Writing Cheques – Getting Things Done – Skill Building

Match the words



1. automated teller machine [ATM] (n)

a) an amount of money used to pay a bill



2. cheque (n)

b) a bank machine



3. signature (n)

c) a bank form people use as money

4. payment (n)

d) a person's name in their own handwriting

5. landlord (n)

e) a person who owns a building or apartment and rents it to other people

<http://learnit2teach.ca/linc2/> --> Writing cheques

signature of cheque writer

cheque number

name of bank

address of cheque writer

company to receive payment


John Doe
123 Anywhere Street
Ottawa, ON

No.155

February 19, 20 11

Pay to the Order of Bill's Appliances \$ 350.00

Three Hundred and Fifty----- DOLLARS

 Bank of Canada
Ottawa, ON

MEMO Stove

John Doe

01001 0111332200233 1142232
