

2 Read the sentences and circle the correct words to complete the explanations.

<p>present perfect</p> <ul style="list-style-type: none"> • Have you ever worked in Al Ain? • I've met lots of famous celebrities. • I've never taken a day off. 	<p>1. We use the present perfect tense to talk about past / present / future experiences in our lives. The action is more important than the specific time when it happened.</p>
<p>present perfect and past simple</p> <p>A: Have you ever worked in Marketing?</p> <p>B: Yes, I have. About three years ago.</p> <p>A: What project did you work on?</p> <p>B: The XNT advert.</p> <p>A: Oh yes, I remember that!</p>	<p>2. We often start a conversation using the present perfect / past simple tense.</p> <p>3. We then get specific details by using the present perfect / past simple tense.</p>
<p>for and since</p> <ul style="list-style-type: none"> • I've worked in this department for two years. • I've worked in the department since 2015. 	<p>4. We use for / since to refer to a period of time.</p> <p>5. We use for / since to refer to the starting point of the period.</p>
<p>just, i and yet</p> <p>A: I've just sent you the e-mail about the new project. Have you received it yet?</p> <p>B: No, it hasn't arrived yet, but don't worry, my boss has already told me about the project this morning.</p>	<p>6. We use just for things that happened recently / a long time ago.</p> <p>7. We use yet / just in questions and negatives.</p> <p>8. We use already to say something happened previously / is going to happen in the future.</p>