MRS. BOWLEG'S CLASSROOM

General Rules

1. Be patient with the technology
2. Be kind to others
3. Pay attention in class at all times
4. Set up for you virtual class in an area where you will not be distracted

Assignment Rules

1. All assignment are to be handed in on time.
2. All Late Assignment must have a parent signature.
3. All assignment submitted after the GRACE PERIOD will be documents and NOT GRADED.

PLEASE NOTE

- All emailed assignment should have your name, grade, school and a title on the email.
- Assignment that are submitted via email are to be *TYPED IN MICROSOFT WORD* and emailed as and Attachment.

Camera Rules

1. Camera must be on at all times
2. Camera must be angled squarely on your face.
3. Check with the teacher before using any virtual backgrounds

Mute & Chat Rules

1. Your mic should be muted at all time unless the teacher indicates otherwise
2. You can send a private message in the chat as often as you like
3. You are only allowed to chat publicly in the chat unless the teacher indicates otherwise

Documentation

1. All session a are recorded and review in case of discrepancies.
2. All late assignment are documented
3. All absents will be documented
4. All bad behaviour will be documented

Classroom Procedures

1. Before class ensure that your camera is adjusted and you have all the tools need for your lesson
2. Never leave class before teacher dismisses you.
3. If you are late to class use the private chat feature to ask question or stay after class to catch up.

Rules During Class

1. If you need to use the restroom use the virtual clock button
2. If you are given permission to leave your screen leave the camera on.
3. If you need extra help or need the lesson to slow down raise your virtual hand.
4. Raise you virtual hand to communicate with the teacher during lesson activities and discussions. Then patiently wait for the teacher to respond
5. Participate in all lesson either by chat, assignment or discussion