

**Business English . Economics – terms and definitions.**

1. Match the definitions with the given terms.

ECONOMIST    ECONOMY    ECONOMY PACK    ECONOMY CLASS    ECONOMICAL

- a) The system by which a country's money and goods are produced and used.  
.....
- b) Using money, goods and time carefully, without wasting any. ....
- c) The cheapest seats on a plane. ....
- d) A product that is cheaper if you buy a large amount. ....
- e) A person skilled in economics . ....

2. Match the Polish names of the institutions with their English equivalents.

- |                          |                                 |
|--------------------------|---------------------------------|
| a) Urząd Gminy           | 1) The National Bank of Poland  |
| b) Urząd Skarbowy        | 2) Tax Office                   |
| c) Firma ubezpieczeniowa | 3) Social Insurance Institution |
| d) ZUS                   | 4) Commune Office               |
| e) NBP                   | 5) Insurance Company            |

3. Translate:

- płacić gotówką - .....in .....
- otworzyć konto – open an .....
- KP (kasa przyjmie) - .....statement (CS)
- KW (kasa wyda) - .....statement (DS)
- RK (raport kasowy) - ..... (CR)
- faktura - .....
- Nr (numer) - ..... (.....)
- załączniki - e.....s
- sporządził: Peter Brown - .....d. .... Peter Brown
- abonament miesięczny – m.....e