# https://www.liveworksheets.com/acceptstudents.asp

Introduction to Liveworksheets – teacher experience

Liveworksheets transforms your traditional printable worksheets (doc, pdf, png...) into interactive online exercises with self correction.

In order to make your worksheets interactive you have to upload the document, which will be displayed as an image, draw text boxes on the gaps and enter the right answers in the boxes. There are other options to make different kinds of exercises (join with arrows, drag and drop, etc.)

You can save your interactive worksheets as public (if you are the author of the original document) or private (if you are not the author). In both cases you'll be able to send the exercise to your students.

You can find the full tutorial here, and the video tutorial here.

You can start making interactive worksheets here.

## Teacher experience as a student

- 1. Go to www.liveworksheets.com
- 2. Left side -- Student Access
- 3. DON'T fill out Username or Password
- 4. Go below to Register as a Student
- 5. Enter group code from teacher (my introduction workbook is 90gf651svh)
- tell students to use their GOOGLE Username and Password today – teachers – make up your name and password. Maybe use a fictional character
- 7. Go to workbook assigned Introduction and explore pages

# Make a Teacher account

- 1. Teacher Access (on right)
- 2. Register
- Click on Your Name menu (right top) and go to Subscription.
   Miraculously, this website is free now until July 2021. But choose a sub anyway.
- 4. Go back to Your Name menu
- My Interactive Workbooks
   Make new workbook give it a title
- 6. Top of page Interactive Worksheets to see pages already created by others
- 7. Left side choose ENGLISH and a category to see premade worksheets
- 8. Choose premade worksheet and Add it to a Workbook
- 9. Go to workbook to see options that are listed below it
- 10. There are also options when you click on an individual worksheet in the workbook

#### Create class

- 1. Click on your Name menu
- 2. Click tab My Students
- On Blue Bar below title, click (+ Add Group) the name of your class. It's good to
  make separate classes, otherwise you will be scrolling through 100 names to find
  students in one class while they are working.
- 4. Tab Invite Students to the Group you created
- You will be assigned a CODE to give students for this class /group They will use the code when they register
- 6. Once students have registered, you have to ACCEPT them, then Assign their Workbook
- Accept them by going to this site <a href="https://www.liveworksheets.com/acceptstudents.asp">https://www.liveworksheets.com/acceptstudents.asp</a>
   Or teacher has to log out. When teacher logs back in, the ACCEPT list should show up.
- 8. Under tab My Students click Assign Workbooks
- 9. Click Group Results to see all worksheets for all students in that class.
- Once a student Finishes a sheet, teacher can see the results click on that worksheet for each student
- 11. Students may repeat worksheets as many times as teacher chose in Options.
- 12. Under My Students tab, check off one class, and Show User Names and Passwords.

### Make Interactive Worksheets

- Upload your worksheet It must be in Format: pdf, jpg or png
   If you have a WORD document, save it as a PDF before uploading
- 2. Draw boxes where the answers will be recorded. AND put in the correct answer
- 3. Preview (top left of worksheet)
- 4. Save when it is finished (also top left)
- 5. You have to choose SHARE worksheet or PRIVATE ( you have limited PRIVATE sheets according to your subscription). Watch for copyrighted pages if you choose Share
- 6. Go to workbook to see options that are listed below it
- 7. There are also options when you click on an individual worksheet in the workbook

Directions for Student account Miss muffett – porage and bigbadwoof - huff and 3littlepigs - weeweewee

- 1. click on Student Access
- don't fill out Username or Password Go below to Register as a Student
- 3. Enter group code from teacher (my introduction workbook is 90gf651svh)

4. tell students to use their GOOGLE Username and Password Email is optional

5 Then teacher needs to Approve the student account

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If teacher signs out and signs back in – students that need approval are listed.

8. Once students accepted by teacher, go to My Students – and assign workbook you want them to access.

# ACTIONS available

Student can check own answers (FINISH) Repeat exercises

Send answers to teacher

 Teacher can comment on student's page after its finished – using tools in top of worksheet

Upload a link to another website

Hide pages

Show right answers or not

Rearrange pages in workbook

Allow pages to be repeated or not