

Read this email from your English-speaking friend Alex and the notes you have made.

To:

From: Alex

Hi,

How's it going? You know it's Lucy's birthday soon. Shall we organise a surprise for her? I thought maybe a meal in a restaurant or a party at my house. Which would be better?

Next weekend might be good, will you be free then?

What can we get her as a present? I know she likes clothes.

Let me know what you think!

Lots of love,

Alex

I forgot!

Tell Alex

Yes - say when

Suggest ...

Question 1 : I forgot

Question 2 : Tell Alex

Question 3: Yes, say when

Question 4 : Suggest
