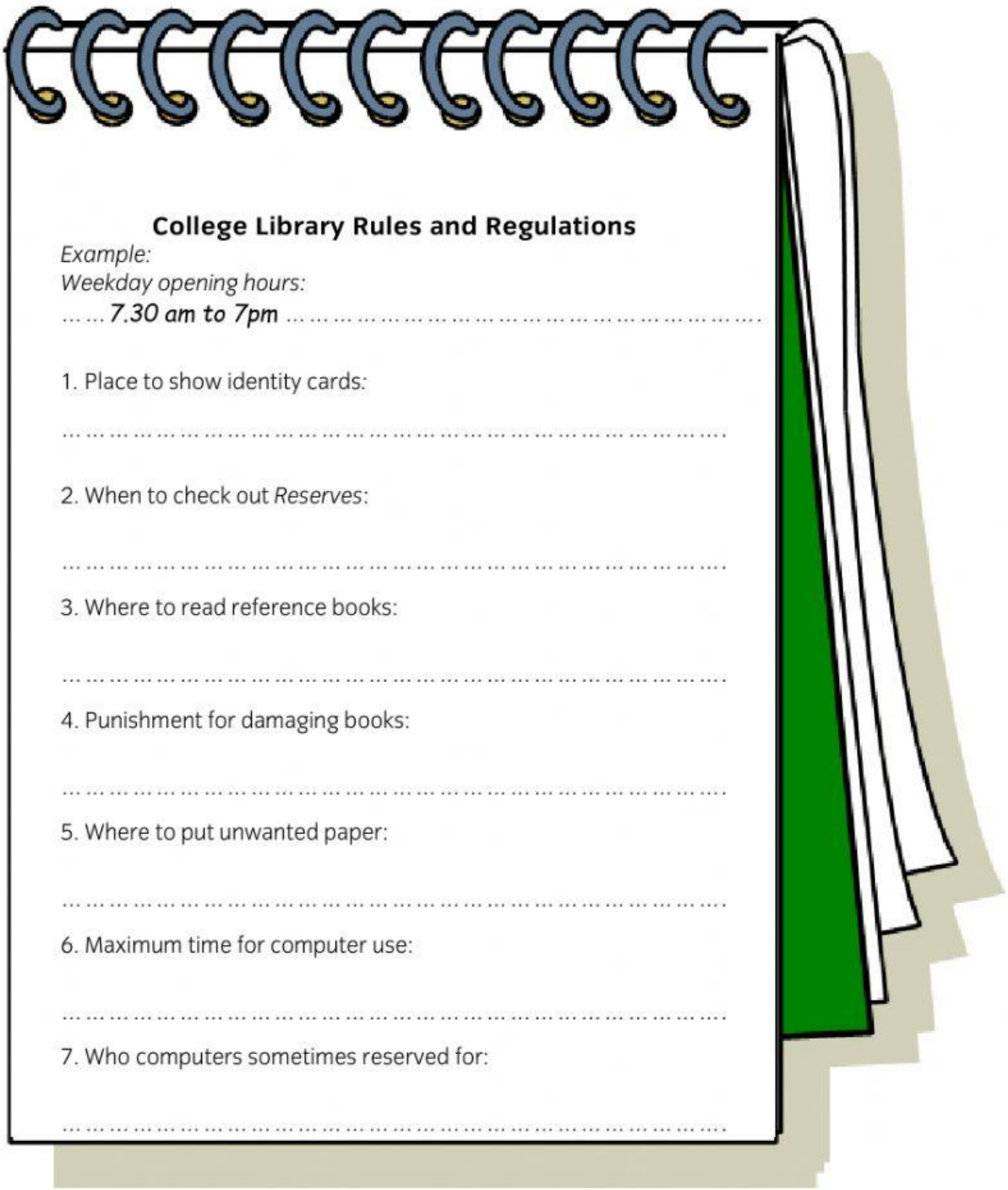
Listening Part 3

*Listen to the person talking and complete the information on the notepad. Write **short** answers of one to five words. You will hear the person twice. At the end you will have two minutes to read through and check your answers. You have one minute to look at the notepad. The first one is an example.*

You have one minute to look at the notes below.

DO NOT WRITE MORE THAN 5 WORDS FOR EACH QUESTION.



College Library Rules and Regulations

Example:
Weekday opening hours:
..... *7.30 am to 7pm* .....

1. Place to show identity cards:

.....

2. When to check out *Reserves*:

.....

3. Where to read reference books:

.....

4. Punishment for damaging books:

.....

5. Where to put unwanted paper:

.....

6. Maximum time for computer use:

.....

7. Who computers sometimes reserved for:

.....

(Total: 7 marks)

LIVEWORKSHEETS