

1 Put these words into the spaces in the paragraph below:

offices allowed gradual back forever added started pandemic

The boss of Twitter has told many of his employees that they can work from home (1) _____ if they want to. CEO Jack Dorsey told many workers on Tuesday that they will be (2) _____ to work from home even after the coronavirus (3) _____ ends. A Twitter spokesperson said: "Opening offices will be our decision. When and if our employees come (4) _____, will be their [decision]." Twitter was one of the first companies to allow workers to work from home after the COVID-19 pandemic (5) _____. The spokesperson said it would not be, "one of the first to return to (6) _____. Twitter said most of its offices would not open before September. It (7) _____ when they do open, it would be "careful, intentional, office by office and (8) _____".

2 Put these words into the spaces in the paragraph below:

bosses few emphasis happen position role platforms anywhere

Twitter said it was in a good (9) _____ to have many of its workers working from their home. It is an online company so many employees and (10) _____ can contact each other on video conferencing (11) _____ like Zoom. The company said: "We were uniquely positioned to respond quickly and allow folks to work from home, given our (12) _____ on decentralization and supporting a distributed workforce capable of working from (13) _____. It added: "The past (14) _____ months have proven we can make [working from home] work. If our employees are in a (15) _____ and situation that enables them to work from home and they want to continue to do so forever, we will make that (16) _____."

3. SYNONYM MATCH: Match the following synonyms:

1. **boss**
2. **allowed**
3. **ends**
4. **come back**
5. **gradual**
6. **position**
7. **respond**
8. **emphasis**
9. **workforce**
10. **forever**

- a. importance
- b. return
- c. permitted
- d. react
- e. for good
- f. head
- g. step-by-step
- h. employees
- i. is over
- j. situation

4. PHRASE MATCH:

1. they can work from home forever

- 2. they will be
- 3. Opening offices will be our
- 4. it would not be one
- 5. office
- 6. Twitter said it was in
- 7. employees and bosses can contact
- 8. We were uniquely positioned
- 9. capable of working from
- 10. they want to continue to do
 - a. by office
 - b. of the first
 - c. so forever
 - d. each other
 - e. decision
 - f. if they want to
 - g. anywhere
 - h. a good position
 - i. allowed to work from home
 - j. to respond quickly