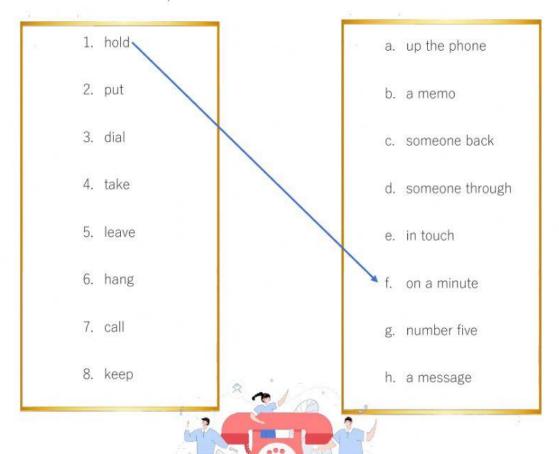
ON THE PHONE WORKSHEET

UNIT 4

A. Match the halves to make phrases.



B. Choose the correct one.

Secretary: Good morning, EnTouch Company.(1)?	Don't hang up
Ryan: Hello, Ryan speaking. (2)to	
Mr.Jackson please?	You're welcome
Secretary: (3)the phone,please. I'll put you	
through.	How may I help you?
Ryan: Thank you.	
Secretary: (4)	Could you put me through