

Drag and drop the answers form the box:

Your friend,

Dear Tom,

There was a big traffic jam

I hope you will forgive me.

How are you?

I am sorry for being late yesterday.

and I couldn't drive any faster.

Sarah

What parts of a note are the following phrases? Match the letters with the numbers:

- | | |
|--------------------------------|-------------|
| 1. Dear Mary, | a. Closing |
| 2. Your friend, | b. Apology |
| 3. John | c. Solution |
| 4. I am sorry for hurting you. | d. Sender |
| 5. I will buy you coffee. | e. Opening |