1. Fill in the gaps in the letter extract using the correct form (infinitive or gerund) of the verb in brackets.

Dear Ms Holmes,

We are writing concerning your job application. We regret [1] _____ (inform) you that we are unable to offer you a job at this time. Initially, we meant [2] _____ (take on) two assistants, but we have had to postpone [3] _____ (hire) a second, due to financial difficulties. We truly appreciate [4] _____ (you / take) the time to go through the interview process and we would like to apologise for [5] _____ (take) so long to respond but all the applicants were so well-qualified that it was difficult for us [6] _____ (make) a final decision. We recommend that you try [7] _____ (contact) us in six months if you are still interested in [8] _____ (join) our company. Of course, we understand that you will keep [9] _____ (search) for employment meanwhile and wish you the best of luck in finding a suitable post.

We look forward to [10] _____ (hear) from you in six months' time. Please, don't ...

2. Circle the correct option.

1. Some people would prefer to work / work freelance. But nowadays, it's difficult survive / to survive without job security.
2. Let me introduce / to introduce myself before I invite you join / to join our cause.
3. The jewellery must have been stolen / have stolen by burglars, who managed escape / to escape in the dark.
4. My mother warned me to not talk / not to talk to strangers, whoever they claim to be.
5. The city authorities are trying to persuade international companies to invest / invest in the project.
6. Local residents believe it would be better to preserve / preserve this lovely old building rather than see it to disappear / disappear to make way for a high-rise apartment block.
7. We should not to place / not place so much emphasis on exams or we are likely to see more students drop / to drop out of school.
8. I refused to take / take the children to the fair because they had neglected to do / do their homework.
9. Celebrities should be allowed / allow to have some privacy, although most of them seem enjoy / to enjoy being in the limelight.
10. My father advised my sister to finish / finish college before taking up a new leisure activity.