

HR and job interviews vocabulary

Student Name: _____

Date: _____

work, remuneration, requirements, time, qualify, weakness, experience, reference, strength, full,
part, qualification, flexitime, skill, time

1. She had the _____ and stamina to take the lead and win the gold medal.
2. His main _____ as a manager is his inability to delegate.
3. His _____ lies in his ability to communicate quite complex ideas very simply.
4. Students who fail to meet the _____ of the course will fail.
5. They demanded adequate _____ for their work.
6. Candidates with a _____ in Chemistry have an exemption from this course.
7. Many firms understand that giving _____ to students from colleges and schools will benefit everyone in the long term.
8. She brought a _____ letter from her former employer with her on the interview.
9. Finding the right insurance for your needs is a _____ - _____ job! I quit.
10. The EU has issued guidelines on appropriate levels of pay for _____ - _____ manual workers.
11. Working hours, including those accruing on a _____ basis, are monitored by line managers locally and no central figures are available.
12. She doesn't _____ for maternity leave because she hasn't been in her job long enough.