

## Order the email

Dear Sir/Madam,

I believe I have the personal qualities necessary to become a police officer. I do karate three times a week and play football every weekend, so I am in good physical condition. I believe that these sports have also taught me how to deal calmly with stressful situations. I enjoy studying and would be willing to learn all areas of police work.

I am writing in response to your advertisement in the 'Dally Mirror' Inviting applications for the position of trainee police officer. I am eighteen years old and I am very interested in following a career in the police force.

I am available for interview at any time and would be happy to provide you with any further information you require.

Your advertisement also mentions that the successful applicants should not have a police record. I would like to state that I have never committed a crime of any kind and I have never been arrested.

I look forward to hearing from you.

Yours faithfully,

Robert Peel