

Name:

Date:

Greeting & Seating Guest

Instructions: Use the words from the box that best completes the sentences. [1 point each]

Server	Host	Woman	High Chair
Menus	Children	Welcome	Men

- 1) _____ is provided to young children at restaurants.
- 2) The _____ is responsible for greeting and seating guest at restaurants.
- 3) _____ should be presented to each guest, closed and right-side-up.
- 4) When guest are seated, you introduce your; for example "_____, I'm John, your server.
- 5) Person responsible for taking orders and delivering food to the guest.

- 6) The order in which menus should be given to guest seated at the table is as follows: _____, _____ and _____.

Section B: Steps in approaching the table. Match Column A with Column B. [1 point each]

Column A

Remove extra place settings

Bring or pour water

Greet guest

Deliver menus

Column B

First Step

Second Step

Third Step

Fourth Step