

### English 3\_Unit 14

**Instructions: Put the word or phrase in the correct space.**

plan a schedule      in time      at the last minute      meet a deadline      save time  
allow time      on time      overtime      time-waster

Someone who doesn't use their time well	
Before the scheduled date	
At the agreed time	
Just in time	
Finish a task by the agreed date	
Do something in a more efficient way	
Include time in the schedule for a particular task	
Organize the dates and times for a project	
Extra hours worked	