Exam Practice Test 2 Writing Part 1

You **must** answer this question.
Write your answer in about **100 words** on the answer sheet.

Question 1

Read this email from your English teacher and the notes you have made.

EMAIL

From: Mr Mitchem

Subject: New school English-language magazine

Dear Students

I'm planning to set up a new school English-language magazine. Would any of you like to help?

I can arrange a meeting about the magazine on either Tuesday or Thursday afternoon next week. Which do you think would be the best day?

Before you come to the meeting, can you please let me know which school activity you would like to write an article about?

Apart from articles on different topics, is there anything else we should include in the magazine?

Best wishes,
Mr Mitchem

Yes!

Explain which is best

Tell Mr Mitchem

Suggest...

Advice

Organise your reply email into paragraphs and make sure you include all the points.

TIP Use your own words instead of the words in the email you received.

Write your **email** to Mr Mitchem using **all the notes**.

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